

**CONSTITUTION AND BYLAWS
OF
JOB'S DAUGHTERS INTERNATIONAL,
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC.**



Amendments approved by
JDI, Supreme Jurisprudence
Reprinted and reformatted 2016 with Standard Operating Procedures
2017 Bylaw Revision
2018 Bylaw Revision
2019 Bylaw Revision
2021 Bylaw Revision
2022 Bylaw Revision
2023 Bylaw Revision
2024 Bylaw Revision
2025 Bylaw Revision

Published by the authority of
Job's Daughters International,
Grand Guardian Council of Nebraska, Inc.

**Supplement to Constitution of
Job's Daughters International,
Grand Guardian Council of Nebraska, Inc.**

ARTICLE I

NAME

Section 1.

- (a) The name of the organization is Job's Daughters International, Grand Guardian Council of Nebraska, Inc.

ARTICLE II

OBJECT

Section 1.

- (a) The object of the GGC of Nebraska, Inc. is to be supreme in the jurisdiction in all matters pertaining to the Bethels, BGCs and its own affairs, subject to the provisions of the laws of the Supreme Guardian Council.

ARTICLE III

AUTHORITY

Section 1.

- (a) GGC of Nebraska, Inc. is operated under authority of the Charter granted by the SGC and dated March 30, 1923. The jurisdictions of the GGC shall be limited to the State of Nebraska.

ARTICLE IV

MEMBERSHIP

Section 1.

- (a) A GGC shall consist of the GGC Officers, all past elective GGC Officers, Past Bethel Guardians, and Past Associate Bethel Guardians in the Jurisdiction, The five (5) Executive Members of the BGC, chartered and under dispensation: Bethel Guardian, Associate Bethel Guardian, Guardian Secretary, Guardian Treasurer, and Guardian Director of Music (or Guardian Director of Epochs, or Guardian Director of Promotion); and all members of the SGC residing in such GGC Jurisdiction who have been elected to members in such GGC.

ARTICLE V

OFFICERS

Section 1. Elective Officers

- (a) The elective officers of the GGC of Nebraska, Inc., shall be the Grand Guardian (a woman), Associate Grand Guardian (a Master Mason), Vice Grand Guardian (a woman), Vice Associate Grand Guardian (a Master Mason), Grand Guide (a woman), Grand Marshal (a woman), Grand Secretary, and Grand Treasurer. No GGC Officer shall hold two (2) offices in the GGC at the same time. This shall not prevent anyone from holding an office in a BGC nor from being a member of the GGC nor from being a member of the GGC Committee except as specified in **Bylaw GGC, Article XVI, Section 1 (b).**

ARTICLE VI ELIGIBILITY

Section 1.

- (e) No Grand Guardian or Associate Grand Guardian shall succeed herself/himself in office. The outgoing Grand Guardian and outgoing Associate Grand Guardian, as well as any Past Grand Guardian or Past Associate Grand Guardian, can be considered for any elective office for which they are otherwise eligible.

ARTICLE IX TERM

Section 1.

- (b) – (c) **(See NE-B-GGC Art. XV Sec. 1 (b) – (c))**

ARTICLE XII MEETINGS

Section 1

- (a) **(See NE-SOP-GGC-8)**
(c) **(See NE-SOP-GGC-8)**

Section 2.

- (a) **(See NE-SOP-GGC-8)**

Section 3.

- (a) **(See NE-SOP-GGC-8)**

ARTICLE XIII COMMITTEES

Section 2. Restrictions

- (c) A voting member shall not serve on more than one (1) standing committee.

ARTICLE XIV DEPUTIES

Section 1. Grand Deputy

- (c) Grand Deputies are to be appointed each year by the Grand Guardian for one (1) year and to be selected from the GGC of Nebraska, Inc. members whom she feels are willing and qualified to perform the duties assigned Grand Deputies. Grand Deputy appointments and Bethels they are to serve are to be made with particular attention given to miles necessary to travel from the Grand Deputy's home. One (1) Deputy visitation should be made each Honored Queen's term of office in addition to the Grand Guardian's visit, if practical.
- (d) Expenditures shall be allowed from the Promotion Fund to pay mileage at the rate per mile allowed by the Internal Revenue Service for charitable organizations, for actual travel for each Grand Deputy for two (2) visits per year. His/Her travel and promotional expenses in establishing a new Bethel shall also be reimbursed at the same rate after approval by the Finance Committee.
- (e) The Grand Guide shall serve as chairman of the Grand Deputies.

**Supplement to Bylaws of a
Job's Daughters International,
Grand Guardian Council of Nebraska, Inc**

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**ARTICLE I
DUTIES AND POWERS OF A GRAND GUARDIAN COUNCIL**

Section 1.

- (c) A Grand Bethel shall be organized in the State of Nebraska. Grand Bethel Rules and Regulations shall be adopted by the GGC of Nebraska, Inc.

ARTICLE III DUTIES OF THE GRAND GUARDIAN COUNCIL OFFICERS

Section 2. The Grand Guardian shall:

- (g) Convene any Bethel, BGC, or the GGC for the purpose of settling disputes, to make inspection, to require obedience to the laws and rules of the Order, or resolve any unfinished business of the GGC.
- (o) Suspend the function of any Bethel or BGC for good and sufficient reason.
- (p) Be custodian of the Charter of the GGC.
- (q) Cause to be audited by the Finance Committee all books and accounts of the Grand Secretary and the Grand Treasurer. A detailed report of such audits shall be made by the Finance Committee at the next Annual Meeting of the GGC of Nebraska, Inc. following completion of the audit.
- (r) Serve on the publication of Proceedings Committee.
- (s) Be responsible for the general supervision of Miss Nebraska Job's Daughter while serving in her official capacity.
- (t) Be responsible for the general supervision of Miss Nebraska Congeniality while serving in her official capacity.
- (u) Call special meetings of the Executive GGC or the GGC. The scope and purpose of any special meetings shall be stated, and no other business shall be transacted at such meeting.
- (v) Be responsible for the general supervision of the Grand Bethel Honored Queen while serving in her official capacity.

Section 4. The Vice Grand Guardian shall:

- (c) Have a Money Making Project to raise necessary funds to cover travel expenses during her term as Grand Guardian. This project must be approved by the Finance Committee, who will determine the amount to be raised.
- (d) Serve as a member of the Degree of Royal Purple Committee.
- (e) Prepare and present by March 1 her proposed budget to the Finance Committee for its review.
- (f) Serve as a member of the Location Committee.
- (g) The Vice Grand Guardian with the Spirit Ambassador Committee shall determine the number of candidates to serve as Spirit Ambassadors for the ensuing term, not to exceed eight (8) Spirit Ambassadors.
- (h) The Vice Grand Guardian shall ensure a crown and sash is provided for the Miss Nebraska Congeniality.

Section 5. The Vice Associate Grand Guardian shall:

- (c) Assist the Vice Grand Guardian in the Money Making Project.
- (d) Assist the Vice Grand Guardian in preparing her budget for review by the Finance Committee.
- (e) Serve as Chairman of the Location Committee.

Section 6. The Grand Secretary shall: (See B-GGC Art. XVII Sec. 1.7)

- (k) Forward a list of vouchers to be paid to the Chairman of the Finance Committee for approval or disapproval. The Grand Secretary shall, upon response from the Finance Committee Chairman, issue checks for payment. The Grand Secretary will sign the checks and forward them to the Grand Treasurer for signature and distribution. The Grand Guardian shall sign checks only if the Grand Secretary or Grand Treasurer is unable to do so.
- (l) Require two (2) signatures on each check. Signatures of the Grand Secretary, Grand Treasurer and Grand Guardian shall be required on the signature cards.
- (m) Supply the Credential Committee with a list of all eligible members of the GGC of Nebraska, Inc. at the Annual GGC Session.
- (n) Issue notices of all properly authorized meetings.

Section 6. The Grand Secretary continued:

- (o) Serve as a member of the Publication of Proceedings Committee and as such shall refer to proper committees for examination, compile from the minutes and reports of the Annual Session, the Proceedings of the Annual Meeting of the GGC of Nebraska, Inc. and forward the proof sheets to the Junior Past Grand Guardian and Grand Guardian for approval, after which she shall make distribution of the Proceedings.
- (p) Strike from the mailing list annually the names of members of the JDI GGC of Nebraska, Inc. who have not registered at an Annual Session of the JDI GGC of Nebraska, Inc. within the past three (3) years. (This action shall not deprive such person from membership in the JDI GGC of Nebraska, Inc. nor the right to vote in any JDI GGC Session of Nebraska, Inc. meeting which he or she may attend.)
- (q) Receive all proposed amendments sent to the Grand Secretary as set forth in **NE-SOP-GGC 7-Sec 1 (e)- (g).**
- (r) Forward one (1) copy of each proposed amendment approved by the Jurisprudence Committee to each member of the JDI GGC of Nebraska, Inc. no later than May 15th of the year of the Annual Session of the JDI GGC of Nebraska, Inc. when it is to be considered.
- (s) Mail within thirty (30) days after the close of each Annual Session of the JDI GGC of Nebraska, Inc., copies of any amendments passed to the Jurisprudence Committee of the SGC as set forth in **NE-SOP-GGC 7-Sec 1(b).**
- (t) Cause within thirty (30) days after approval by the Jurisprudence Committee of the SGC, to be updated in a format to be compatible with the size of the Supreme Constitution and Bylaws Manual, and make the Nebraska Constitution and Bylaw Amendments available online.
- (u) Secure competitive bids on all printing, supplies and equipment in excess of two hundred dollars (\$200) and to submit proposed bids to the Finance Committee for approval or disapproval. Any change of an order involving an increase in price shall be confirmed by a revised purchase order. All purchase orders shall be signed by all members of the Finance Committee.
- (v) Serve as a member of the Promotion Committee.
- (w) Serve as secretary of the Educational Loans and Scholarships Committee.

Section 7. The Grand Treasurer shall:

- (c) Pay out such sums on warrants as directed by the GGC.
 - (1) Receive warrant checks issued and signed by the Grand Secretary for signature and distribution. The Grand Guardian shall sign checks only if the Grand Secretary or Grand Treasurer is unable to do so.
- (e) Inform the Grand Guardian, the Grand Secretary and Chairman of the Finance Committee on or before the fifth (5th) day of October, January, April and July, concerning the amount of the bank balance at the close of the preceding month.
- (f) Transfer all monies, properties and records to his or her successor at the expiration of the term of office when approved by the Finance Committee.
- (g) Prepare and submit to the Finance Committee a complete and itemized financial statement of the JDI GGC of Nebraska, Inc., for the fiscal year.
- (h) Serve as the Treasurer of the Mick Memorial Scholarship Award Fund.
- (i) Serve as the Treasurer of the Educational Loans Fund.
- (j) Prepare monthly financial reports for the Executive GGC.

Section 8. The Grand Guide and Grand Marshal:

- (c) The Grand Guide shall bring such matters before the JDI GGC of Nebraska, Inc. as may promote the extension and growth of the Order.
- (d) The Grand Guide shall serve as Chairman of the Grand Deputies.
- (e) The Grand Guide shall serve as Chairman of the Promotion Committee.
- (f) The Grand Guide shall serve as a member of the Degree of Royal Purple committee.
- (g) The Grand Marshal shall assist the Grand Guide.
- (h) The Grand Marshal shall organize the Flag Ceremony for the opening of the Annual Session of the GGC of Nebraska, Inc.
- (i) The Grand Marshal shall serve as a member of the Promotion Committee.

Section 9. The Grand Inner Guard and Grand Outer Guard shall:

- (c) See that the Session is not unduly interrupted while in session and assist the Grand Guardian and Associate Grand Guardian in the discharge of their respective duties.
- (d) The Grand Inner Guard and the Grand Outer Guard shall serve as members of the Promotion Committee.
- (e) The Grand Inner Guard shall serve as a member of the Location Committee.

Section 10. Other Grand Officers shall:

- (b) The Grand Director of Music shall provide appropriate music.
- (c) The Grand Librarian shall aid in the selection of good literature and recommend to Bethel Guardians articles and books which will help the Bethel Librarians, serve as the Chairman of the Librarian's Competition Judging Committee and advise the Grand Guardian of the number of awards to be procured.
- (d) The Grand Chaplain shall officiate at all devotional exercises of the GGC of Nebraska., and shall organize the Necrology Ceremony for the Formal Opening of the Annual Session of the GGC of Nebraska, Inc.

ARTICLE IV COMMITTEES

Section 3. Standing Committees

Before the close of the Annual Session of the GGC of Nebraska, Inc. the newly installed Grand Guardian, in consultation with the Vice Grand Guardian and Grand Guide, shall appoint and announce the following standing Committees:

(a) Appeals and Grievances Committee

- (1) This committee shall consist of three (3) members. At each Annual Session of the GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. An elective GGC of Nebraska, Inc. Officer shall not serve on the Appeals and Grievances Committee of the GGC of Nebraska, Inc. The Grand Guardian shall appoint the Chairman. Any member of the committee having served three (3) consecutive terms or who resigns from the committee, shall not be eligible for appointment or reappointment to the committee until one (1) year after his or her term has expired.
- (2) It shall be the duty of this committee to receive and investigate all appeals, complaints or grievances which may be lawfully filed with it by a Bethel member, member of the BGC or a member of the GGC of Nebraska, Inc. when dissatisfied with the decision of the Grand Guardian and shall receive and investigate grievances from a member of the GGC of Nebraska, Inc., against one or more officers of the GGC of Nebraska, Inc., and report its recommendations to the Executive GGC within thirty (30) days after receipt. **(See SOP-SGC-1).**
- (3) Appeals and grievances and action on same are not reported to or acted upon at any Annual Session of the GGC of Nebraska, Inc. **(See SOP-SGC-1).**

(b) **Educational Loans and Scholarships Committee**

- (1) This committee shall consist of three (3) members. At each Annual Session of the GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. The Grand Guardian shall appoint the Chairman. Any member of the committee having served three (3) consecutive terms or who resigns from the committee, shall not be eligible for appointment or reappointment to the committee until one (1) year after his or her term has expired.
- (2) It shall be the duty of this committee:
 - (a) To rule on applications for loans and report same to the Grand Secretary. The member serving as chairman shall give a detailed report of activities at the Annual Meeting of the GGC of Nebraska, Inc.
 - (b) To rule on all scholarship award applications and carry out such assignments as stated in **B-GGC Article VIII, Section 1 and SOP-GGC-3.**
- (3) Educational Loans Fund. The Grand Guardian Council of Nebraska, Inc. Educational Loans Fund shall consist of money and accounts receivable, now on hand, and all money, donations, bequests, and interest that may accumulate for the Fund.
 - (a) The Fund shall be administered by the Educational Loans and Scholarship Committee. The committee shall be allowed ninety (90) days to investigate and approve or reject all applications for loans from said Fund, and shall report its actions and the status of the fund at the Annual Meeting of the GGC of Nebraska, Inc.
 - (b) The Grand Secretary shall serve as secretary of the committee, be custodian for all notes belonging to the Educational Loans Fund, give receipts for all money paid into the Fund, and perform such duties as may be assigned by the Committee.
 - (c) The Grand Treasurer shall serve as the treasurer of the Educational Loans Fund; invest all monies received by the Fund in any manner approved by the Finance Committee, and make payments on loans in amounts approved by the Committee.
 - (d) A loan may be granted under the following conditions:
 - (i) The applicant must be a member in good standing of a Bethel under the jurisdiction of the Grand Guardian Council of Nebraska, Inc., or a Majority Member not more than twenty-three (23) years of age at the time the loan is granted.
 - (ii) The loan shall be granted for educational purposes only;
 - (iii) The amount shall not exceed one thousand dollars (\$1,000) in any one (1) year;
 - (iv) If an application is denied, a new application must be submitted the following year (s). However, only one loan may be granted to a Daughter;
 - (v) The loan shall be evidenced by a promissory note guaranteed by two (2) adults, which may include the recipient's parents or legal guardians;
 - (vi) The loan application shall include the date the Daughter will begin repayment of the loan which shall be no more than ninety (90) days after the Daughter's graduation date or the date she withdraws from school;
 - (vii.) If the date of graduation is changed, or there are other extenuating circumstances, an extension of the loan may be granted by the committee;
 - (viii.) The loan will bear no interest until after maturity. Interest at the rate of six percent (6%) a year on the unpaid balance will accrue after maturity until repaid; and
 - (ix.) The committee shall have the discretion to make alternative arrangements for repayment.

- (e) The Fund shall operate from funds in its checking and savings accounts until the Educational Loans and Scholarship Committee shall deem it advisable to request additional funds for operation. At that time the Finance Committee may authorize the Grand Secretary to deduct ten cents (\$0.10) from each payment of annual membership dues and direct it to the Educational Loans Fund, until further notice.
- (4) **Mick Memorial Scholarship Award Fund.** The GGC of Nebraska, Inc. Mick Memorial Scholarship Award Fund shall consist of all funds contained in the GGC of Nebraska, Inc. Mick Memorial Fund and all monies hereafter received for this fund, together with initiation fees, donations, bequests and accumulated interest.
- (a) The Fund shall be administered by the Educational Loans and Scholarship Committee, whose Chairman shall report its actions and the status of the Fund at the Annual Meeting of the GGC of Nebraska, Inc.
 - (b) The Grand Secretary shall serve as Secretary of this committee, keep a record of all assets belonging to the Fund, notify all Bethels under the jurisdiction of the GGC of Nebraska, Inc. each January of the availability of Mick Memorial Scholarship awards and perform such other duties as may be assigned by the Committee.
 - (c) The Grand Treasurer shall serve as Treasurer of the Fund; invest all monies received by the Fund in any manner approved by the Finance Committee and make payment on all Mick Memorial Scholarship Awards approved by the committee.
 - (d) A maximum of three (3) Mick Memorial Scholarship Awards may be granted annually. All scholarships will be in equal amounts with a minimum amount of five hundred dollars (\$500) and a maximum of one thousand dollars (\$1,000) each subject to the following:
 - (i.) The applicant must be a member in good standing of a Bethel under the jurisdiction of the GGC of Nebraska, Inc., must use the scholarship to further her education. No member shall be awarded the scholarship more than once.
 - (ii.) Scholarship awards will be based on scholastic standing, Job's Daughters activities and BGC recommendations, as well as unusual or outstanding achievements of the applicant.
 - (iii.) The Committee will select no more than three (3) Scholarship Award winners and one (1) alternate Scholarship award winner. The Grand Guardian will present the Scholarship Award(s) at the Annual Session of the GGC of Nebraska, Inc.
 - (iv.) In the event a Scholarship Award winner cannot attend the next school term following the Annual Session, the Grand Guardian shall award the unused scholarship to the alternate.
 - (v.) All Scholarship Awards must be used for the next school term following the Annual Session of the GGC, or returned to the Grand Secretary.
 - (vi.) Scholarship Awards will be paid by August 1.
 - (e) To maintain the Fund, an initiation fee of one dollar (\$1.00) for each member who joins the Order shall be placed in the GGC of Nebraska, Inc. Mick Memorial Scholarship Award Fund. **(See NE-SOP-Bethel-2 Sec. 1(b)(3)).**

(c) Finance Committee

- (1) This committee shall consist of three (3) members. At each Annual Session of the JDI GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one year. The Grand Guardian shall appoint the Chairman. Any member of the Finance Committee having served three consecutive terms, or who resigns from the Committee, shall not be eligible for reappointment to the Finance Committee until one (1) year after their term has expired.
- (2) It shall be the duty of this Committee:
 - (a) To audit or cause to be audited the books and accounts of any JDI GGC of Nebraska, Inc. Officers when requested to do so by the Grand Guardian or a majority of the Executive GGC;
 - (b) To approve or disapprove any invoices and bills presented by the Grand Secretary as claims against the JDI GGC of Nebraska, Inc. After approval or disapproval, all invoices are to be returned to the Grand Secretary for final recording;
 - (c) To select and name the depositories of the JDI GGC of Nebraska Inc. funds;
 - (d) To prepare a budget of expenditures for the following year, and to present it for approval to the JDI GGC of Nebraska, Inc., at each Annual Meeting in conjunction with the Annual Report;
 - (e) To instruct the Grand Secretary to allow such amount, as determined by the Finance Committee, to purchase jewels to be presented to the Junior Past Grand Guardian, Junior Past Associate Grand Guardian, Junior Past Grand Bethel Honored Queen, Junior Past Miss Nebraska Job's Daughter, Junior Past Miss Nebraska Congeniality; and
 - (f) To approve all fundraising projects by any JDI GGC of Nebraska, Inc. officer.

(d) Jurisprudence Committee

- (1) This Committee shall consist of three (3) members. At each Annual Session of the JDI GGC of Nebraska, Inc. three (3) members shall be appointed for a term of one year. The Grand Guardian shall appoint the Chairman. Any member of the Jurisprudence Committee having served three (3) consecutive terms, or who resigns from the committee, shall not be eligible for reappointment to the Jurisprudence Committee until one (1) year after their term has expired.
- (2) It shall be the duty of this Committee to:
 - (a) Study all questions pertaining to matters of law which may be referred to the committee by the Grand Guardian, Associate Grand Guardian, or a majority of the Executive Officers of GGC of Nebraska, Inc.
 - (b) Review proposed amendments to the Nebraska Constitutions, Bylaws, Standard Operating Procedure, and Rules and Regulations.
 - (c) Consult with the maker(s) of amendment proposals, as necessary and appropriate. Proposals found to be out of order may be rejected by the Committee, at Committee discretion. The Committee must not alter the spirit of the proposal. The Committee shall provide a rationale as to why any rejected proposal was not approved.
 - (d) Approve proposed amendments submitted in proper form, or promptly corrected.
 - (e) Return proposed amendments to the Grand Secretary no later than April 15th of the year of consideration.
 - (f) Make a detailed report, with recommendations, at the Annual Meeting of the GGC of Nebraska, Inc.

(e) Promotion Committee

- (1) This committee shall consist of the Grand Guide as chairman, Grand Inner Guard, Grand Outer Guard, Grand Secretary, Grand Marshal and three (3) members shall be appointed for a term of one (1) year. At each Annual Session of the GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. Any member of this committee appointed by the Grand Guardian having served three (3) consecutive terms or who resigned from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after his or her term has expired.
- (2) It shall be the duty of this committee:
 - (a) To promote the growth and welfare of Nebraska Bethels.
 - (b) To develop, initiate and promote programs that will assist in the retention of present membership, and
 - (c) To provide Bethels the opportunity to see existing and new promotional materials by having a designated promotion display at the Annual Grand Session.
- (3) The Chairman of the Promotion Committee shall determine the Bethel, which had the greatest increase in membership in the preceding calendar year, based on annual membership reports, and make the presentation of the membership plaque at the GGC of Nebraska, Inc. Annual Session

Section 4. Other Committees

Before the close of the Annual Session of the GGC of Nebraska, Inc., the newly installed Grand Guardian, in conjunction with the Vice Grand Guardian and Grand Guide, shall appoint and announce the following other committees as are necessary for the transaction of business for the ensuing year. A Majority Member or other adult with a current CAV, are eligible to serve on any of the following committees. Additional committees may be formed, as the Grand Guardian, Vice Grand Guardian and Grand Guide see fit for the ensuing year. Such committees shall include, but not be limited to:

(a) Degree of Royal Purple Committee

- (1) The committee shall consist of five (5) members. At each Annual Session of the GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. The Grand Guardian shall appoint the Chairman. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after his or her term has expired. The Vice Grand Guardian and Grand Guide shall also serve on this Committee.
- (2) The duties of this committee shall be to receive nominations for this award and act in accordance with the Degree of Royal Purple requirements (See Degree of Royal Purple requirements).

(b) Grand Bethel Committee

- (1) This committee shall consist of three (3) members. At each Annual Session of the GGC of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. The Grand Guardian shall appoint the Chairman who shall serve as Grand Bethel Guardian. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after her term has expired.
- (2) The Grand Guardian shall appoint a male member of the GGC of Nebraska, Inc., to the Grand Bethel Committee. He shall serve for a term of one (1) year and not succeed to the position of Chairman. His duties shall be to serve as the Associate Grand Bethel Guardian at Grand Bethel meetings and perform such other duties as are assigned by the Chairman of the Grand Bethel Committee.

- (3) It shall be the duty of this committee to perform such duties as required by the Manual of Rules and Regulations of the Grand Bethel of Nebraska and such further duties assigned to it by the Grand Guardian.
- (c) **HIKE Committee**
- (1) This committee shall consist of three (3) members appointed annually at the Annual Session of the GGC of Nebraska, Inc. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after his or her term has expired.
 - (2) The duties of the committee shall be to receive applications for position of Daughter HIKE Coordinator and act on these applications in accordance with the Daughter HIKE Coordinator requirements (See Rules & Regulations - Daughter HIKE).
 - (3) The HIKE Committee and the Grand Guardian shall have general supervision over all activities of the Daughter HIKE Coordinators and the HIKE presentations.
- (d) **Lily Of The Valley Award Committee**
- (1) This committee shall consist of three (3) members appointed annually at the Annual Session of the GGC of Nebraska, Inc. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after his or her term has expired.
 - (2) It shall be the duty of the Lily of the Valley Award Committee to publicize the Lily of the Valley Award program, receive nominations and act on nominations in accordance with the Lily of the Valley Award requirements (See Rules and Regulations – Lily of the Valley Award).
- (e) **Events and Session Arrangements Committee**
- (1) This Committee shall be composed of at least four (4) appointive members.
 - (i) One member shall be selected on the recommendation of the Vice Grand Guardian to serve a term of two consecutive years. All other committee members are appointed for a term of one year.
 - (ii) The Executive members of the GGC will collaborate with the work of the committee, as ex-officio members, as necessary and appropriate.
 - (iii) The Chair shall be a member of the GGC of Nebraska.
 - (iv) The Chair of the Session Arrangements Committee shall not be a member of any other committee of the GGC.
 - (v) The Registrar shall be a member of the Events and Session Arrangements Committee.
 - (vi) Any number of additional members of the committee may be at discretion of the Grand Guardian.
 - (vii) The Committee may recruit additional adults or youth to serve as committee aides and assist the work of the committee. Committee Aides may be members of Job's Daughters, or other adult volunteers.
 - (2) The duties of this Committee shall include, but are not limited to:
 - (i) Coordinate with other committees of the GGC as necessary and appropriate, to facilitate the arrangements for Annual Session of the GGC. This shall include the following responsibilities, as a minimum:
 - (A) Coordination and collation of all Annual Session registration materials preparation. The Registration materials packet shall be submitted to the EGGC no later than December 15. Once approved by the EGGC, the Grand Secretary shall distribute the materials no later than February 1.
 - (B) Negotiate contracts for future events with potential venues and facilities. Approved contracts shall be signed by members of the EGGC.

(ii) Support the Grand Guardian in coordination and logistics for other GGC events, as requested by the Grand Guardian.

(iii) The Chair shall retain operational records for the previously supported events and sessions, and turn over all records to their successor at the close of the term.

(f) **Miss Nebraska Job's Daughter Pageant Committee**

(1) This committee shall consist of three (3) members. At each Annual Session of the Grand Guardian Council of Nebraska, Inc., three (3) members shall be appointed for a term of one (1) year. The Grand Guardian shall appoint the Chairman. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee, shall not be eligible for appointment or reappointment to this committee until one year (1) after his or her term has expired.

(2) It shall be the duty of this committee to make all arrangements for the Pageant. This will include Ritual work, interviews, luncheon, judges, prizes and any other arrangements. (See Rules and Regulations - Miss Nebraska Job's Daughter Pageant.)

(g) **Publication of Proceedings Committee**

(1) This committee shall consist of the retiring Grand Guardian as Chairman, the presiding Grand Guardian and the Grand Secretary.

(2) It shall be the duty of the committee to publish the Proceedings of the Annual Session of the GGC of Nebraska, Inc.

(h) **Spirit Ambassador Committee**

(1) This committee shall consist of three (3) members appointed annually at the Annual Session of the GGC of Nebraska, Inc. Any member of this committee having served three (3) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after his or her term has expired.

(2) The duties of this committee shall be to receive applications for position of Spirit Ambassador and act on these applications in accordance with the Spirit Ambassador requirements (See Rules & Regulations – Spirit Ambassador).

(3) The Spirit Ambassador Committee and the Grand Guardian shall have general supervision over all activities of the Spirit Ambassadors.

(4) The Spirit Ambassador Committee will work with the Miss Nebraska Congeniality (or Spirit Ambassador Coordinator) as hostess of the Spirit Ambassador selection process.

(i) **Youth Protection Program — CAV Administrator**

(1) **CAV Committee**

(a) This committee shall consist of one (1) member appointed annually at the Annual Session of the JDI GGC of Nebraska. A member who serves five (5) consecutive terms, or who resigns from the committee shall not be eligible for appointment or reappointment to this committee until one (1) year after her/his term has expired.

(b) An assistant will be appointed to work with the member who has served four (4) consecutive terms to provide continuity. The assistant will then be appointed as CAV Administrator at the next Annual Session of the JDI GGC of Nebraska.

(2) The duties shall be to work with the SGC, the Grand Guardian and the Grand Secretary on CAV matters.

(a) Check the CAV monthly list provided by JDI for adults whose CAV has expired and notify the Grand Guardian.

(b) Check the CAV list for those whose CAV status will expire in the next ninety (90) days and send a reminder notice.

(c) Check the CAV list for those whose CAV status will expire in the next sixty (60) days and send a second renewal reminder notice.

- (d) Check the CAV list for those whose CAV status will expire in the next thirty (30) days and send a renewal reminder that they need to renew immediately.
 - (e) Check the CAV list for those whose CAV training will expire in the next sixty (60) days and send a reminder to make application.
- (j) **Nebraska Knowledge Course Administrator**
 - (1) This Committee shall consist of one (1) member appointed annually at the Annual Session of the JDI GGC of Nebraska, Inc. A member who serves five (5) consecutive terms, or resigns from the Committee shall not be eligible for appointment or reappointment to the Committee until one (1) year after her/his term is expired.
- (2) Duties shall be:
 - (a) Send communication, to all Bethel Guardians in February encouraging Daughters and Bethel Council members to participate in the Knowledge Correspondence Course, including instructions for enrollment.
 - (b) Update the Knowledge Correspondence Course every year to conform to changes made by the Supreme Guardian Council and/or the JDI Grand Guardian Council of Nebraska, Inc. Test will be current from January 31 of each year until March 31 of the following year.
 - (c) Receive completed course from participants and e-mail the Bethel Guardian upon receipt of the course.
 - (d) Issue certificates to Daughters and adults after the completion of the course.
 - (e) Award charms to Daughters, after completion of the course with a score of 90% or higher on each individual lesson set. (Adults will not receive charms).
 - (f) Announce names of those completing the Knowledge Course at Annual Session of the JDI GGC of Nebraska, Inc.
- (k) **Grand Competition Committees**, to include, but not limited to
 - (1) Ritual Competition Committee
 - (2) Music & Signing Competition Committee
 - (3) Centerpiece Competition Committee
 - (4) Arts & Crafts Competition Committee

Section 5. Vacancies

- (a) Vacancies in any committee shall be filled by appointment by the Grand Guardian to complete the position vacated.

**ARTICLE XI
MANUAL OF RULES AND REGULATIONS**

Section 1. Amendments
(See NE-SOP –GGC- 7(e)-(h))

Section 2. Immediate Amendment
(See NE-SOP-GGC-7 Sec. 2(a))

ARTICLE XIII ELECTION, VOTING PRIVILEGES AND PROXY

Section 1. Election.

- (a) Elective Officers of the GGC of Nebraska, Inc. shall be elected at the Annual Meeting of the GGC from eligible members in attendance, unless unavoidably absent. Election shall be held at 10:00 in the morning following the opening of the Annual Meeting of the GGC of Nebraska, Inc. If no candidate aspires to an office within 30 minutes of opening the floor for that office, then that office shall close without an election and the office shall be declared vacant.
(1) Failure to elect an office will cause the Grand Guardian to call a special meeting of the GGC within 90 days of the close of the session for the purpose of election of vacant offices.
- (b) Candidates aspiring to an elective office shall be requested to rise, state and spell their name and then state their Bethel number.
- (c) The election shall be by majority vote without nomination. If only one (1) person is aspiring to an office, the vote may be viva voce and a majority vote of those present and voting shall elect. If more than one (1) person aspires to an office, there shall be a written ballot.

Section 3. Proxy.

- (a) No vote shall be cast by proxy except when an Executive Member of a BGC is unable to attend the Special or Annual Meeting of the GGC of Nebraska, Inc.

ARTICLE XV TERM

Section 1.

- (b) The Grand Secretary shall not serve more than ten (10) years.
- (c) The Grand Treasurer shall not serve more than ten (10) years.

NE SOP-GGC 4

FINANCES

Section 2. Fees

- (c) The GGC of Nebraska, Inc. shall derive other revenues as outlined under Bethel Finances relating to the collection of fees and other assessments or special privileges. **(See SOP – Bethel – 2-1, Section 1-4).**

Section 4. Disbursements

- (a) The Grand Guardian and Associate Grand Guardian shall receive either commercial carrier or mileage, whichever is more economical at the rate per mile allowed by the IRS for charitable organizations, by the most direct route from their homes to the Annual Session of the SGC and return. Supreme Session Registration; and the cost of lodging (single rate) for up to seven (7) nights, with the submittal of receipts, Sunday through and including Saturday night, provided they attend all the business meetings of the SGC, the Formal Opening, the Supreme Bethel Installation and the Miss International Job's Daughter Pageant, and the Installation of the SGC Officers. When traveling together in the same vehicle with Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Nebraska Job's Daughter and/or Miss Nebraska Congeniality, only one person will be reimbursed for the mileage. In the event time and distance constraints prevail, attendance at the Installation of the SGC Officers will not be required with the consent of the Executive GGC and the Finance Committee. Lodging cost to and from Supreme Session is not reimbursable, unless approved in advance by the Finance Committee.
- (b) The Grand Bethel Honored Queen shall receive either commercial carrier or mileage, whichever is more economical, at the rate per mile allowed by the IRS for charitable organizations, by the most direct route from her home to the Annual Session of the SGC and return; Supreme Session Registration; and the cost of lodging (shared with the MNJD and the MNC) for seven (7) nights, with the submittal of receipts, Sunday through and including Saturday night provided she attends the Formal Opening of the SGC, the Miss International Job's Daughter Pageant, the Supreme Bethel Meeting and Installation, and the Installation of SGC Officers. When traveling together in the same vehicle with Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Nebraska Job's Daughter and/or Miss Nebraska Congeniality, only one person will be reimbursed for the mileage. In the event time and distance constraints prevail, attendance at the Installation of SGC Officers will not be required with the consent of the Executive GGC and the Finance Committee. Lodging cost to and from Supreme Session is not reimbursable, unless approved in advance by the Finance Committee.
- (c) Miss Nebraska Job's Daughter shall receive either commercial carrier or mileage, whichever is more economical, at the rate per mile allowed by the IRS for charitable organizations, by the most direct route from her home to the Annual Session of the SGC and return; Supreme Session Registration; and the cost of lodging (shared with the GBHQ and MNC) for up to seven (7) nights, with the submittal of receipts, Sunday through and including Saturday night provided she participates in the Miss International Job's Daughters Pageant and attends the Formal Opening of the SGC, the Supreme Bethel meeting and Installation, and the Installation of SGC Officers. When traveling together in the same vehicle with Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Nebraska Job's Daughter and/or Miss Nebraska Congeniality, only one person will be reimbursed for the mileage. In the event time and distance constraints prevail, attendance at the Installation of SGC Officers will not be required with the consent of the Executive GGC and the Finance Committee. Lodging cost to and from Supreme Session is not reimbursable, unless approved in advance by the Finance Committee.

- (d) Miss Nebraska Congeniality shall receive either commercial carrier or mileage, whichever is more economical, at the rate per mile allowed by the IRS for charitable organizations, by the most direct route from her home to the Annual Session of the SGC and return; Supreme Session Registration; and the cost of lodging (shared with the GBHQ and MNJD) for up to seven (7) nights, with the submittal of receipts, Sunday through and including Saturday night provided she attends the Miss International Job's Daughters Pageant, Formal Opening of the SGC, the Supreme Bethel meeting and Installation, and the Installation of SGC Officers. When traveling together in the same vehicle with Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Nebraska Job's Daughter and/or Miss Nebraska Congeniality, only one person will be reimbursed for the mileage. In the event time and distance constraints prevail, attendance at the Installation of SGC Officers will not be required with the consent of the Executive GGC and the Finance Committee. Lodging cost to and from Supreme Session is not reimbursable, unless approved in advance by the Finance Committee.
- (e) The Grand Secretary as a member of the SGC, and/or the Grand Treasurer as a member of the SGC shall receive either commercial carrier or mileage, whichever is more economical at the rate per mile allowed by the IRS for charitable organizations, by the most direct route from their homes to the Annual Session of the SGC and return. Supreme Session Registration; and the cost of lodging (single rate) for up to seven (7) nights, with submittal of receipts, Sunday through and including Saturday night, provided they attend all the business meetings of the SGC. When traveling together in the same vehicle the Grand Treasurer and/or Grand Secretary, only one person will be reimbursed for the mileage. In the event time and distance constraints prevail attendance at the Installation of SGC Officers will not be required with the consent of the Executive GGC and the Finance Committee. When practical to do so, the Grand Secretary and/or Grand Treasurer will share a room with the Grand Guardian and the Associate Grand Guardian provided they are of the same gender. Lodging cost to and from Supreme Session is not reimbursable, unless approved in advance by the Finance Committee.
- (f) The Vice Grand Guardian and the Vice Associate Grand Guardian shall receive the Supreme Session Registration cost for a voting member provided they attend all the business meetings of the Annual Session of the SGC.
- (g) The five (5) Nebraska State Messenger Team Members selected at Grand Session will each receive two hundred dollars (\$200.00) toward expenses provided they compete in the State Messenger Team Competition at the Annual Session of the SGC. If the Supreme Session is held in a country other than the United States, each member will receive five hundred (\$500.00) toward expenses. If the Grand Bethel Honored Queen, Miss Nebraska Job's Daughter, and/or Miss Nebraska Congeniality participate as part of the State Messenger Team, they are not eligible for this stipend.
- (h) The three (3) Nebraska Daughters of the East Team Members selected at Grand Session will each receive two hundred dollars (\$200.00) toward expenses provided they compete in the Supreme Daughters of the East Team Competition at the Annual Session of the SGC. If the Supreme Session is held in a country other than the United States, each member will receive five hundred dollars (\$500.00) toward expenses. If the Grand Bethel Honored Queen, Miss Nebraska Job's Daughter, and/or Miss Nebraska Congeniality participate as part of the Daughters of the East Team, they are not eligible for this stipend.

Section 5. Annual Fee for Executive Bethel Guardian Council

- (a) Included with the annual report of each Bethel shall be an additional fee of fifty cents (\$0.50) for each Executive member of the BGC who receives a certificate of membership in the GGC of Nebraska, Inc.

Section 6. Grand Guardian Council Session Fees

- (a) A fee in the amount to be determined by the Executive Grand Guardian Council shall be collected from each adult registering for each Annual Session of the Grand Guardian Council of Nebraska, Inc. to assist in defraying the expenses incidental to that Session.
- (b) A fee in the amount to be determined by the Executive Grand Guardian Council shall be collected from each daughter registering for each Annual Session of the Grand Guardian Council of Nebraska, Inc. to assist in defraying the expenses incidental to that Session.

NE SOP-GGC 7**MANUAL OF RULES AND REGULATIONS****Section 1. Amendments**

- (e) Amendments to the Manual of Rules and Regulations of the Nebraska Grand Guardian Council will only be considered at the Annual Session, except that an immediate amendment may be raised during a special session. Amendments may be proposed by any Nebraska GGC member and must be received in writing by the Grand Secretary.
 - (i) Amendment proposals must be submitted no later than March 1st of the year of the Annual Session when it is to be considered.
 - (ii) The Grand Secretary shall submit all proposed amendments to the Jurisprudence Committee no later than March 15th of the year of consideration.
 - (iii) Upon approval of the Jurisprudence Committee, the Grand Secretary shall distribute approved amendments for review by GGC Voting Delegates, including each Bethel Guardian, Grand Deputy, Grand Guardian Council Officer, and GGC Committee member at a minimum. Distribution shall occur no later than May 1st before the Annual Session of the Nebraska Grand Guardian Council.
 - (iv) Any and all proposals, submissions and/or distributions may be sent electronically, via postal service, or via personal delivery.
- (f) Proposed amendments to the JDI GGC of Nebraska, Inc. Manual of Rules and Regulations shall be submitted in a form, which shows the entire wording and which is consistent with the required Supreme Jurisprudence format.
- (g) Proposed amendments shall also be accompanied by a clearly written explanation of the proposed change, including as appropriate, the circumstances prompting the change and the desired results. The explanation will be on the same form referenced in paragraph (f) Reason for change.
- (h) These rules of order of the JDI GGC of Nebraska, Inc. may be amended or suspended at any Annual Meeting of the JDI GGC of Nebraska, Inc. by a two-thirds (2/3) vote of the members present and voting.

Section 2. Immediate Amendments

- (a) Immediate amendments may be presented by a member of the GGC of Nebraska, Inc. when sponsored by at least fifteen (15) Voting Delegates representing two-thirds (2/3) of the Bethels present, and then submitted to the Grand Secretary to be read and/or distributed to the Voting Delegates. Submission should be made electronically whenever possible. An immediate amendment shall then be referred to the Jurisprudence Committee for recommendation to and action by the Voting Delegates. An immediate amendment requires a unanimous vote of those present and voting.

NE SOP-GGC 8**MEETINGS****Section 1 Annual Meeting**

- (a) The Annual Meeting of the GGC of Nebraska, Inc. shall be held during the month of June of each year. The business meeting of Annual Session shall not exceed 8 hours with suitable recesses at the discretion of the Grand Guardian. The location of the Annual Meeting shall be determined by the Grand Guardian, Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, and the Location Committee.
- (c) A quorum for the transaction of business of the Grand Guardian Council of Nebraska, Inc. shall consist of the representatives of 2/3 (67%) of the Bethels in the State of Nebraska. The total number of Bethels shall be the number reported as of June 1st. Each representative shall be entitled to one (1) vote. No vote shall be cast by proxy except as permitted under **NE-B-GGC Article XIII Sec 3 (a)**.
- (d) Any special meeting of the GGC may be conducted virtually at the discretion of the Grand Guardian.
 - (1) In the event that election of officers is to be conducted virtually, an electronic voting system shall be utilized to allow for written balloting. Electronic ballots are not required to be anonymous but shall be confidential. The tellers overseeing the electronic voting shall verify that the votes cast are submitted only by Voting Delegates registered to attend, and that no duplicate or fraudulent votes were cast. The tellers shall not disclose the individual ballot of any Voting Delegate.

Section 2. Executive GGC

- (a) Five (5) Executive Officers of the GGC of Nebraska, Inc. shall constitute a quorum. One of the first three (3) named Officers must be present and preside for a meeting of the Executive Officers of the GGC of Nebraska, Inc.

Section 3. Long Term Planning

- (a) The Grand Guardian, Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide, Grand Inner Guard, Grand Marshal, and Grand Outer Guard of the GGC of Nebraska, Inc. shall meet as necessary for the purpose of short and long-term planning. They shall present their plans to the Voting Delegates at the Annual Meeting.

NE SOP-GGC 9**PENALTIES AND FINES****Section 1. Fines** shall be levied for:

- b) A fine of fifty dollars (\$50.00) shall be paid by the Executive Members of the BGC who fail to file the BGC Recommendation Form 222 with the Vice Grand Guardian no later than May 1st before the Annual Session of the JDI Grand Guardian Council of Nebraska, Inc. An extension of time may be given to a Bethel at the discretion of the Vice Grand Guardian.

**Supplement to Constitution of a
Bethel Guardian Council of Nebraska, Inc
Job's Daughters International**

**ARTICLE I
NAME**

Section 1.

- (a) The name of the Organization is Bethel Guardian Council of Nebraska, Inc, Job's Daughters International, Bethel Number _____ of the City of _____, State of Nebraska.

**ARTICLE VIII
APPOINTMENTS**

Section 1.

(a) (See NE B-BGC Art. X Sec.1 (a))

**ARTICLE IX
TERM OF OFFICE**

Section 1. Regular

(b) (See NE B-GGC Art. XI Sec.2 (d))

**ARTICLE XII
MEETINGS**

Section 2. Annual Meeting

(b) (See NE B-BGC Art. XII Sec. 2 (b))

Section 3. Purpose of the Annual Meeting

(d) (See NE B-BGC Art. XII Sec. 3 (d))

**Supplement to Bylaws of a
Job's Daughters International
Bethel Guardian Council of Nebraska, Inc**

**ARTICLE I
GENERAL DUTIES OF THE EXECUTIVE MEMBERS**

Section 1. Duties of the Executive Members of the BGC are as follows:

- (j) To send one of the members of the BGC to the Annual Session of the GGC of Nebraska, Inc. to attend a majority of the business meetings and to take home pertinent information for the good of the Bethel. For disciplinary action see **NE- SOP-BGC-3, Section 1 (c).**

ARTICLE II
DUTIES OF THE EXECUTIVE MEMBERS

Section 2. The Associate Bethel Guardian shall:

- (e) See that the books of the Bethel are audited at the close of each term, and that a report is made to the Bethel by the first meeting after Installation. A copy of the latest financial statement for each Bethel account shall be attached to the audit report.

**ARTICLE IV
COMMITTEE CHAIRMAN**

Section 1. Appointment

(a) (See NE-SOP-BGC 2)

**ARTICLE V
RESIGNATIONS AND REMOVALS**

Section 1. Resignations

(a)-(c) (See NE-SOP-BGC-5 Sec 1)

ARTICLE VI FINES

Section 1.

(a) – (c) (See NE-SOP-BGC– 4)

ARTICLE VII DISCIPLINE

Section 1. Members of the BGC

(c) (See NE-SOP-BGC–3 Sec. 1 (c))

ARTICLE X APPOINTMENTS

Section 1.

- (a) Members of the BGC shall be appointed by the newly elected Grand Guardian following her election at the Annual Grand Session or within thirty (30) days after the close of the Annual Session of the GGC of Nebraska, Inc. Certificates for all BGC members shall be forwarded to the incoming Bethel Guardian and reported to the Grand Secretary and the Grand Deputy.

ARTICLE XI TERM OF OFFICE

Section 1. Regular

- (d)** Executive Members of a BGC who have served five (5) years in an office shall not be eligible for reappointment to that office in the same Bethel until a lapse of one (1) year. **(See B-GGC Art. XVII Sec. 1.15)**

ARTICLE XII MEETINGS

Section 2. Annual Meeting

- (b) BGCs, including Executive and Associate members, under the JDI GGC of Nebraska, Inc. shall hold their Annual Meeting no later than April 10th..

Section 3. Purpose of the Annual Meeting

- (d) Names of those receiving a majority recommendation shall be listed on Form 222 and forwarded to the Vice Grand Guardian no later than May 1st.

ARTICLE XIII INSTALLATION

Section 1.

- (c) Members of the BGC appointed by the Grand Guardian shall be installed by a member of the SGC or JDI GGC of Nebraska no later than September 30. BGC appointments issued after September 30 shall be installed by a member of the SGC or BGC within thirty (30) days after receipt of the Appointment Certificate.

ARTICLE XIII
INSTALLATION (continued)

Section 1.

- (f) The Installing Officer may be assisted by present and past Bethel Guardians and present and past Associate Bethel Guardians, or Bethel members.
- (g) Installing Officers shall be selected by the incoming Bethel Guardian.

SOP – BGC - 2
COMMITTEE CHAIRMAN

Section 1. Appointment

(a) Immediately after members of the BGC are installed, they may appoint adult committees. Such committees may bear the name designations as listed in **B-BGC Article III**, which are not held by an Associate Members of the BGC. The title of “Chairman” shall be used instead of “Promoter” or “Director”. Such appointments shall be reported to the Grand Guardian, the Grand Deputy and the Grand Secretary, and acknowledged by the Grand Guardian prior to said appointment taking effect.

SOP – BGC - 3**DISCIPLINE****Section 1. Members of the BGC**

- (c) If any Nebraska Bethel is not represented at the Annual Session of the GGC of Nebraska, Inc. for two (2) consecutive years, the Grand Secretary shall notify the Grand Guardian. The Grand Guardian shall then notify the Executive Members of that BGC to show cause why their BGC was not represented at the previous two (2) consecutive Annual Sessions.

**SOP – BGC -4
FINES**

Section 1.

- (a) A fine of twenty dollars (\$20.00) shall be paid by the Executive Members of the Bethel Guardian Council who fail to file the Annual Report Form 110 and remit fees by January 31. An extension of time may be given to the Bethels at the discretion of the Grand Secretary.
- (b) A fine of fifteen dollars (\$15.00) shall be paid by the Executive Members of the BGC who fail to include the last financial statement for all Bethel accounts with the Annual Report (Form 110) which must be received by the Grand Secretary no later than January 31.
- (c) A fine of fifteen dollars (\$15.00) shall be paid by the Executive Members of the BGC who fail to file an inventory of the properties of the Bethel with the Grand Secretary by January 31. This inventory shall be updated or confirmed as correct each year.

SOP – BGC – 5**RESIGNATIONS AND REMOVALS****Section 1. Resignations**

- (a) A letter of resignation shall be submitted to the Guardian Secretary who shall notify the Bethel Guardian. The Bethel Guardian shall immediately call a meeting of the Executive Members who shall take action on the resignation. The Bethel Guardian shall then notify the Grand Guardian and the Grand Deputy, and the member who resigned of the action taken.
- (b) The Grand Guardian shall notify the Grand Secretary and the CAV Administrator of the action taken.
- (c) The Grand Secretary shall notify the Executive Manager if the resignation is the Bethel Guardian and/or the Guardian Secretary.

**Supplement to Constitution of a Bethel
Grand Guardian Council of Nebraska, Inc
Job's Daughters International**

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**ARTICLE I
NAME**

Section 1.

- (a) The name of **this** Organization is Job's Daughters International, Bethel No. _____ **of** _____, Nebraska.

**ARTICLE III
AUTHORITY**

Section 1.

- (a) This Bethel was Instituted (date) _____, and operates under authority of a Charter granted by the Grand Guardian Council of Nebraska, Inc. or its predecessor (date) _____.

ARTICLE VII ELECTION

Section 1.

(See NE-SOP-Bethel-4(a)-(c))

ARTICLE X INSTALLATION

Section 1. General

(a) (See NE-B-Bethel Art, XIV Sec.1, (a))

(h) (See NE-SOP-Bethel 8(c))

(See B-GGC Art. XVII Sec. 1.19)

ARTICLE XI VACANCIES

Section 3.

(e) (See B-Bethel Art, XV Sec.3)

ARTICLE XII MEETINGS

Section 1. Regular

(See NE-B-Bethel Art, XVI Sec.1 (a) ,(e))

(See NE-SOP-Bethel-9 (f))

**Supplement to Bylaws of a Bethel of
Job's Daughters International,
Grand Guardian Council of Nebraska, Inc**

**ARTICLE II
MEMBERSHIP**

Section 2. Affiliation/Reinstatement

- (a) An active member who has demitted from the Order may renew her membership by presenting to the Bethel with which she desires to affiliate a Petition for Membership by Affiliation in a Nebraska Bethel (Form 131).
- (b) If application is made within the stated six (6) month period, it must be accompanied by the Demit.
- (c) If application is made at a later date, dues for the six (6) month period, as well as the Demit, must accompany the Petition.

Section 3. Dual Membership

- (a) A Daughter shall be allowed dual membership, interpreted to mean the original Bethel plus one (1) other Bethel that is within this jurisdiction.
 - (1) A Daughter may apply to another Bethel within Nebraska for dual membership. Upon acceptance by that Bethel, she will be obligated to pay fees for affiliation (See SOP-Bethel-2) and annual dues beginning with the year of her dual membership. She will be afforded rights and privileges as a member of the new Bethel.
 - (2) No Daughter shall serve in an elective office in more than one (1) Bethel at the same time
 - (3) Restrictions
 - (a) A Daughter with dual membership shall register for a jurisdiction wide event under one Bethel only.
 - (b) A Daughter with dual membership may not register with more than one (1) Bethel in any competition category at the same time. If competing on a ritual team, the Daughter shall be registered as a member of the Bethel on whose team she is competing.
 - (c) A Daughter with dual membership who is competing for Miss Nebraska Job's Daughter, Daughter HIKE Coordinator, or Spirit Ambassador will represent the Bethel she is registered under. She shall continue to register for jurisdiction wide events under that Bethel during her term if selected, for any such office including Miss Nebraska Congeniality.
- (4) A Daughter with dual membership who submits her name for the Grand Bethel Officer and Representative selection process will represent the Bethel she is registered under. She shall continue to register for jurisdiction wide events under that Bethel during her term if selected.

ARTICLE IX AMENDMENTS

Section 1.

- (a) Bethels may amend **NE-SOP-Bethel 21**, by presenting to the Bethel in writing the proposed amendment with a copy of the proposed amendment being sent to each member of the Bethel, after which it shall lay over for thirty (30) days before action thereon; a two-thirds (2/3) vote of the Bethel members voting shall be necessary to adopt such amendment. Such adopted amendment shall be reported by the Guardian Secretary on Form 122 (one (1) copy only) to the Grand Secretary. The Grand Secretary will send six completed copies of the pages being amended to the Chairman of the Jurisprudence Committee, who shall pass on same. After action by the Jurisprudence Committee and approval of the Vice Grand Guardian the signed forms and pages shall be forwarded to the Grand Secretary, who shall retain the Form 122 and one (1) copy, send one (1) copy to the Vice Grand Guardian, and return the balance to the Bethel.

ARTICLE XIV INSTALLATION

Section 1. General

- (a) The Installation shall take place during the months of June or July, and December or January. The first or second meeting in June and December, or the first meeting in July and January may be for the purpose of Installation without formal opening and closing.

ARTICLE XVI MEETINGS

Section 1. Regular

- (e) In the event a Bethel's membership has declined to a point where the Bethel is unable to hold three (3) consecutive meetings, the Executive BGC shall send a request, in writing to the Grand Guardian, to be placed under Reorganization.
 - (1) The Grand Guardian shall contact the Grand Deputy and determine the status. The Grand Guardian shall report the findings to the Executive GGC Officers.
 - (2) The Grand Guardian, after advising with the Executive GGC Officers shall by affirmative vote determine if the Bethel should be placed under reorganization.
 - (3) Guidelines shall be followed as outlined in **SOP-Bethel 9 Sec. 1(a)** of the Constitution and Bylaws of Job's Daughters International.

SOP – BETHEL - 2**BETHEL FINANCES****Section 1. Receipts**

- (b) Fee: **(See SOP – SGC - 11)**
 - (1) The Initiation Fee shall be one dollar (\$1.00) over and above the amount that is charged by the SGC, payable at the time the Petition is presented. If the petitioner is rejected, the fee shall be returned.
 - (3) Each member shall pay an additional fee of one dollar (\$1.00) to the Mick Memorial Scholarship Fund.
- (c) Annual Dues
 - (1) The annual fee for each member reported by chartered Bethels on December 31 shall be three dollars (\$3.00) over and above the amount that is charged by the Supreme Guardian Council.
 - (2) Members whose dues have not been paid for a period of one (1) year shall be considered delinquent.
 - (3) This fee is paid during the month of January to the Grand Secretary accompanying the filing of the annual report.
 - (4) Included in this fee from each member is the amount to be paid to the Supreme Guardian Council plus two dollars sixty cents (\$2.60) for the General Fund of the Grand Guardian Council of Nebraska, Inc. and forty cents (\$0.40) for the Promotion Fund of the Grand Guardian Council of Nebraska, Inc.

Section 5. Money Making

- (a) The Money Making Project set forth in NE B-GGC, Article III, Section 4(c) shall be funded by the Bethels based on Bethel membership as of the last Annual Membership Report submitted to Job's Daughters International.
- (b) Funds for the Vice Grand Guardian project shall be due November 1.

**SOP – BETHEL -3
DISCIPLINE**

Section 3. Course of Action

(b) Loss of office:

- (2) A Bethel officer shall be declared ineligible to continue in office when she has established legal residence in another locality if such residence, in the opinion of the Executive Members of the BGC, causes her to be unable to perform the duties and responsibilities of her office.

SOP – BETHEL -4**ELECTION**

- (a) Officers shall be elected at either the second meeting in April or the first meeting in May and the second meeting in October or the first meeting in November.
- (b) The election shall be by ballot without nomination, starting with the highest office and continuing until the offices of Honored Queen, Senior Princess, Junior Princess, Guide and Marshal have been filled. A majority vote shall elect. (A majority is more than half the votes cast, ignoring blanks).
- (c) The method of ballot in Nebraska Bethels shall be:
 - (1) Secret Ballot

SOP – BETHEL - 8

INSTALLATION

Section 1. General

(See B-GGC Art. XV11 Sec. 1.19)

SOP – BETHEL - 9

MEETINGS

Section 1. Regular

- (f)** The Bethel may dispense with its meeting during the Annual Session of the GGC of Nebraska, Inc.

NE SOP-Bethel-14
PROCEDURE TO MERGE, CLOSE OR REINSTITUTE BETHELS

1. Merge of Bethels

- (e) Nebraska Process for Merging Bethels will include:
 - (1) Grand Guardian will designate Executive GGC member or members to meet with the Guardian Secretary and Guardian Treasurer, and Associate Bethel Guardian to complete an audit of all Bethel financial records.
 - (2) Grand Guardian will designate Executive GGC member or members to meet with Guardian Secretary for a complete inventory of each Bethel's paraphernalia and other property.
 - (3) Executive GGC members will meet with each Bethel prior to a written consent for the Grand Guardian to issue a Dispensation for merger, or instruct them in writing to do so.
- (f) When the merger is accomplished the funds, regalia and other property of merging the Bethels shall become the property of the merged Bethel.
 - (1) When the merger is complete, surplus paraphernalia, regalia, jewels and other property shall become the property of the GGC.
 - (2) The Grand Guardian with the consent of a majority of the Executive Members of the GGC may dispose of the property.

2. Close of a Bethel

- (a) If a Bethel becomes inactive or its Charter or Dispensation is revoked, its funds, regalia and other property shall become the property of the GGC of Nebraska.

**NE-SOP-BETHEL-15
RECOMMENDATIONS FOR EXECUTIVE MEMBERS
OF THE BETHEL GUARDIAN COUNCIL
BY BETHEL MEMBERS**

2. The ballots shall be collected and sealed in an envelope in the presence of the Bethel members by the Recorder who shall mail them to the Vice Grand Guardian.

4. Ballots shall be taken on Form 221 at a meeting held no later than May 1st .

(Changed the numbers to correspond with the SOP)

NE-SOP-BETHEL-18
SPECIAL PRIVILEGES

Section 4. Special Privileges without Fee

- (a) No fee shall be charged for a special dispensation to:
 - (4) (d) falls during a Grand Guardian Council hosted event

NE SOP-Bethel-20
SUPPLIES FURNISHED GRATIS TO INSTITUTED BETHEL

3. To aid in instituting a Bethel under the Jurisdiction of the GGC of Nebraska Inc., all supplies listed in SOP-Bethel 20-1 Sections 1 and 2 shall be furnished gratis.
4. In addition, the following will be furnished gratis:

1	Form 170	Member of Honor Certificate
10	Form 172	Past Honored Queen Card
20	Form 173	Parent's Card
5. Quantities of additional supplies may be adjusted at the discretion of the Executive Members of the Grand Guardian Council of Nebraska, Inc.

NE SOP-Bethel-21
ARTICLE XV
AMENDMENTS

- (c) One copy for NE Form 122, complete with Bethel seal, shall be submitted by the Guardian Secretary to the Grand Secretary of the NE GGC. The Grand Secretary shall prepare the appropriate Nebraska forms for the Jurisprudence Committee Chairman who shall pass on same for approval.
- (d) Copies of the amendment(s) submitted by Bethels, when approved and signed by the Jurisprudence Committee and the Vice Grand Guardian shall be distributed as follows:
 - (1) One (1) copy for the Vice Grand Guardian
 - (2) One (1) copy for the Grand Secretary
 - (3) Two (2) copies for the Bethel

**RULES AND REGULATIONS
MISS NEBRASKA JOB'S DAUGHTER PAGEANT
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC.
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
TITLE**

Section 1.

- (a) The Daughter selected shall be known as Miss Nebraska Job's Daughter.

**ARTICLE II
OBJECT**

Section 1.

- (a) Miss Nebraska Job's Daughter is a representative of Job's Daughters International for the purposes of promoting the interest, welfare and growth of the Order; bringing the Daughters of all Nebraska Bethels into a closer relationship with each other and the Grand Guardian Council of Nebraska, Inc.; and serving as a Daughter public relations emissary to adult organizations of the Masonic family and the public in general.
- (b) She shall serve as hostess for the events of the Miss Nebraska Job's Daughter selection process at the Annual Session of the Grand Guardian Council of Nebraska, Inc. the following year. She shall prepare and present remarks about her year as Miss Nebraska Job's Daughter at the next Grand Session. She shall accompany the Grand Guardian to Supreme Session to compete in the Miss International Pageant representing Nebraska Job's Daughters.
- (c) She shall accompany the Grand Guardian to her official visitations to Nebraska Bethels as often as possible, presenting appropriate remarks to the Members.
- (f) She shall attend and participate in state workshops, assisting the Grand Guardian as needed.
- (g) She may conduct a community service project of her choice with the assistance and on behalf of Nebraska Job's Daughters and with the permission of the Grand Guardian
- (h) She shall perform other duties as requested by the Grand Guardian.

ARTICLE III SUPERVISION

Section 1.

- (a) Miss Nebraska Job's Daughter shall be under the general supervision of the Grand Guardian.
- (b) The conduct of Miss Nebraska Job's Daughters shall be in accordance with the teachings and principles of our Order, subject to the authority of the Grand Guardian.
- (c) When traveling, Miss Nebraska Job's Daughter shall be accompanied where possible by a chaperone that shall be in charge of her care.
- (d) If this chaperone is not her parent or legal guardian, a medical release form shall be provided, listing the following.
 - (1) Any medical conditions
 - (2) Any medication currently taken
 - (3) Authorization for the chaperone to arrange emergency medical treatment
 - (4) Name and policy number of health insurance
 - (5) Telephone number at which parent(s) or legal guardian(s) can be reached at all times
 - (6) The medical release form or a copy shall be in the possession of the chaperone at all times.
- (e) The adult volunteers of Job's Daughters International will arrange the details of travel. At times, the Daughter may be traveling alone, without a chaperone. Where practical, an adult will drop off or pick up the Daughter at an airport or other common carrier.
- (f) Miss Nebraska Job's Daughter shall provide the Grand Guardian and the Associate Grand Guardian with a copy of her itinerary for approval.
- (g) When attending formal events, Miss Nebraska Job's Daughter shall wear the official Miss Nebraska Job's Daughter crown, sash, cape and a suitable long dress or formal gown, or, with the approval of the Grand Guardian, a formal-style pantsuit. The sash and official crown or tiara may be worn without the cape with a casual dress, skirt or pantsuit.
- (h) The parent(s) or legal guardian(s) acknowledges and consents to these Guidelines of Supervision.
- (j) A copy of the Guidelines for Supervision shall be signed by the Daughter and the Daughter's parent(s) or legal guardian(s) and placed on file with the Grand Secretary with a copy for the Grand Guardian and the Associate Grand Guardian.

ARTICLE IV QUALIFICATIONS

Section 1.

- (a) Miss Nebraska Job's Daughter shall be a young woman who possesses a thorough knowledge of the Order, dignity, poise, charm, good manners and that intangible quality called personality. She must be able to meet the public, speak extemporaneously and represent the Order with dignity and youthful charm.

Article V ELIGIBILITY

Section 1. Contestant

- (a) A Daughter must be a member in good standing in her Bethel and be at least sixteen (16) years of age but not yet twenty (20) years of age at the time of the International Pageant.
- (b) Each Daughter and her parent(s) or legal guardian(s) shall sign a consent form.
- (c) A Daughter will be eligible to compete in only two pageants for the title of Miss Nebraska Job's Daughter.
- (d) If a Daughter is a current Grand Bethel Officer (not GBHQ) and wishes to be a contestant she must gain written approval from the Grand Bethel Committee.
- (e) A Daughter who has already held the title of Miss Nebraska Job's Daughter may not compete in subsequent Pageants.
- (f) A Daughter who as already held the title of Miss Nebraska Congeniality may not compete in subsequent Pageants.
- (g) A Daughter who has held the title of Grand Bethel Honored Queen may not compete in the Miss Nebraska Job's Daughter Pageant.

Section 2. Individual Bethels

- (a) Each Bethel in the state of Nebraska shall have the right to send one or more Daughter(s) to compete in the Miss Nebraska Job's Daughter Pageant.
- (b) The members of each Bethel may select a candidate to represent their Bethel in a manner approved by the Executive Members of the Bethel Guardian Council.
- (c) The Miss Nebraska Job's Daughter Pageant Committee, with the consent of the Grand Guardian will be responsible for determining the amount of the Pageant Fee. The Committee will also determine the amount of monies to remain with the Bethel and the amount to go to the GGC of Nebraska, Inc. to help defray the Pageant costs. Each contestant and/or Bethel will obtain a Patron's list to help to defray the costs for the candidate. The Bethel and/or candidate Patrons' list will be provided to the Pageant Committee to be included in the Pageant program. An award will be given for most Patrons per capita in a Bethel.

ARTICLE VI SELECTION

Section 1. General

- (a) Miss Nebraska Job's Daughter shall be selected by a competition at a Pageant to be held in conjunction with the Annual Session of the GGC of Nebraska, Inc.
- (b) The administration, production and direction of the Pageant is the responsibility of the Miss Nebraska Job's Daughter Pageant Committee.
- (c) The Pageant Committee will select judges. At least three (3) judges will conduct the judging. They will not have an affiliation to any contestant.
- (e) In the event of a tie, it will be broken by a vote of the judges.

Section 2. Requirements for Judging

- (a) Written Test.
 - (1) The test will consist of a written examination based on a general knowledge of JDI and the Ritual.
- (b) Ritual Recitation (oral).
 - (1) The recitation will be given in Bethel robe and complete regalia.
 - (2) The Daughter will recite an initiatory lecture, or other appropriate selection from the Ritual or Book of Ceremonies as selected by the Pageant Committee and in alignment with current practice by the Miss International Job's Daughter Pageant Committee. Pageant registration forms will clearly indicate the applicable scope of memorization required by contestants. Judging will be based on accuracy and presentation.
 - (3) Robe with white cord and other Official Regalia will be inspected for conformity to Rules and Regulations either before or after the recitation, not during.
- (c) Interview.
 - (1) Each contestant will have a private interview with a panel of Pageant judges. This interview will be a minimum of five (5) minutes in length, but may be extended if the schedule allows.
 - (2) Judges will have received a fact sheet on each contestant.
 - (3) The Daughter will be judged on her personality, diction, sincerity, manners, adaptability to the situation, and the general impression she makes.
- (d) Stage Appearance.
 - (1) The dress will be an evening gown in keeping with Miss International Job's Daughter Pageant rules.
 - (2) Judging will encompass the total picture the contestant presents, considering her personality, posture, grace of movement and personal grooming.
 - (3) Semifinalists will be judged not only on the response to a question, but on the overall impression the contestant makes as she responds.
- (e) The requirements for judging shall be weighted in accordance with the percentages used at the Miss International Job's Daughters Pageant at which the Nebraska representative shall compete. In the event that the Miss International Job's Daughters Pageant Committee does not timely release this information, the requirements for the Miss Nebraska Job's Daughters Pageant shall total 100 points and shall be weighted in the following order of importance: personal interview, written test, Ritual recitation, stage presence and robe inspection.

ARTICLE VII SUCCESSION

Section 1.

- (a) In the event Miss Nebraska Job's Daughter cannot fulfill her term, the first (1st) runner-up will become Miss Nebraska Job's Daughter. If unable to accept, selection shall be made in succession from the runners-up.
- (b) A Miss Nebraska Job's Daughter who marries or becomes pregnant while reigning shall forfeit her title.
- (c) In the event Miss Nebraska Job's Daughter is chosen as Miss International Job's Daughter, Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess, the member shall be considered a Past Miss Nebraska Job's Daughter and relinquish the state title, position, and property in order to fully serve in her capacity as Miss International Job's Daughter, Supreme Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess. A new Miss Nebraska Job's Daughter shall be selected in succession from the runners-up of the Miss Nebraska Job's Daughter Pageant at which the outgoing Past Miss Nebraska Job's Daughter was originally named. In the event that a runner-up is unavailable to assume the position, the Grand Guardian, in consultation with the Pageant Committee that presided over the selection of the MNJD, will appoint a member to serve in the position for the ensuing year.

ARTICLE VIII MISS NEBRASKA CONGENIALITY

Section 1. Title

- (a) The Pageant Committee shall select a candidate to serve as Miss Nebraska Congeniality
- (b) The Daughter selected shall be known as Miss Nebraska Congeniality.

Section 2. Object

- (a) Miss Nebraska Congeniality is a representative of Job's Daughters International for the purpose of promoting interest, welfare and growth of the Order, promoting friendship among Members and serving in other areas to be determined by the Grand Guardian.
- (b) She shall attend the Miss Nebraska Job's Daughter Pageant at the Annual Session of the Grand Guardian Council the following year and participate as requested by the Grand Guardian and Miss Nebraska Job's Daughter Committee.
- (c) She shall serve as hostess for the events of the Spirit Ambassador selection process, under the guidance of the Spirit Ambassador Committee.
- (d) She shall work with the Spirit Ambassadors and the Spirit Ambassador Committee to promote friendship and good will between Members and Bethels in Nebraska.
- (e) She shall prepare and present a report about her year as Miss Nebraska Congeniality.

Section 3. Supervision

- (a) Miss Nebraska Congeniality shall be under the general supervision of the Grand Guardian.
- (b) The conduct of Miss Nebraska Congeniality shall be in accordance with the teachings and principles of our Order, subject to the authority of the Grand Guardian.
- (c) When traveling, Miss Nebraska Congeniality shall be accompanied where possible by a chaperone that shall be in charge of her care.

- (d) If this chaperone is not her parent or legal guardian, a medical release form shall be provided, listing the following:
 - (1) Any medical conditions
 - (2) Any medication currently taken
 - (3) Authorization for the chaperone to arrange emergency medical treatment
 - (4) Name and policy number of health insurance
 - (5) Telephone number at which parents(s) or legal guardian(s) can be reached at all times
 - (6) The medical release form or a copy shall be in the possession of the chaperone at all times
- (e) The adult volunteers of Job's Daughters International will arrange the details of travel. At times, the Daughter may be traveling alone, without a chaperone. Where practical, an adult will drop off or pick up the Daughter at an airport or other common carrier.
- (f) Miss Nebraska Congeniality shall provide the Grand Guardian and the Associate Grand Guardian with a copy of her itinerary for approval.
- (g) When attending formal events, Miss Nebraska Congeniality shall wear the Miss Nebraska Congeniality sash, and any provided crown or cape with a suitable long dress or formal, or, with the approval of the Grand Guardian, a formal-style pantsuit. The sash and tiara may be worn without the cape with a casual dress, skirt or pantsuit.
- (h) The parent(s) or legal guardian(s) acknowledges and consents to these guidelines of supervision.
- (i) A copy of the Guidelines of Supervision shall be signed by the Daughter and the Daughter's parent(s) or legal guardian(s) and placed on file with the Grand Secretary, with a copy for the Grand Guardian and the Associate Grand Guardian.

Section 4. Eligibility

- (a) Any contestant in the Miss Nebraska Job's Daughter Pageant is eligible for the title of Miss Nebraska Congeniality. A contestant may make known to the Miss Nebraska Job's Daughter Committee her desire not to be considered for the title of Miss Nebraska Congeniality without the knowledge of the other contestants.

Section 5. Selection

- (a) Miss Nebraska Congeniality shall be selected in a manner determined by the MNJD Pageant Committee and approved by the Executive members of the Grand Guardian Council, and communicated in the pageant registration information.
- (b) This selection may include, but is not limited to, a vote of the contestants in the Miss Nebraska Job's Daughter Pageant with ballots marked so contestants may not vote for themselves. Members of the judging team (either individually or collectively) may be asked to vote for Miss Nebraska Congeniality, at the discretion of the MNJD Pageant Committee.
- (c) In the event the candidate selected as Miss Nebraska Congeniality is also selected as Miss Nebraska Job's Daughter, the title of Miss Nebraska Congeniality will be awarded to the candidate placing second place in the selection process.
- (d) In the event the Miss Nebraska Job's Daughter is chosen Miss International Job's Daughter or if for any other reason the Miss Nebraska Job's Daughter cannot fulfill her term, and the Miss Nebraska Congeniality is the first (1st) runner-up, the duties of the Miss Nebraska Congeniality with the Spirit Ambassadors will pass in succession to the next runner-up in the Miss Nebraska Job's Daughter Pageant at which she was named. The Daughter named as Miss Nebraska Congeniality will be known as a former Miss Nebraska Congeniality and the runner-up will be known as Spirit Ambassador Coordinator.
- (e) In the event Miss Nebraska Congeniality is chosen as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess, the member shall be considered a Past Miss Nebraska Congeniality and relinquish the state title, position, and property in order to fully

serve in her capacity as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess. A new Miss Nebraska Congeniality shall be selected in succession from the runners-up of the Miss Nebraska Job's Daughter Pageant at which the outgoing Past Miss Nebraska Congeniality was originally named. In the event that a runner-up is unavailable to assume the position, the Grand Guardian, in consultation with the Pageant Committee that presided over the selection of the MNC, will appoint a member to serve in the position for the ensuing year.

ARTICLE IX

MISS NEBRASKA JOB'S DAUGHTER COMMITTEE

Section 1. Members

- (a) The membership of this committee shall be made up of three (3) members selected by the Grand Guardian.

Section 2. Duties of the Committee

- (a) The authority and duties of this committee shall encompass the total administration, including promotion and production of the Miss Nebraska Job's Daughter Pageant and the following.
- (1) Send information and registration forms to all Bethels within the state
 - (2) Send questionnaires for personal information to all contestants.
 - (3) Prepare question(s) for semifinalists.
 - (4) Obtain judges for the Pageant.
 - (5) Instruct judges on all aspects of the competition.
 - (6) Obtain a Master or Mistress of Ceremonies for the Pageant and inform him/her of the Committee's desires regarding production of the Pageant.
 - (7) Determine the Pageant registration fee, with consent of the Grand Guardian, bearing in mind that the Pageant is self-supporting.
 - (8) Provide identification for the contestants: badges, sashes or whatever the Committee designs.
 - (9) Ensure that a sash, crown and flower(s) are provided for the new Miss Nebraska Job's Daughter.
 - (10) Provide a special gift for the semifinalists.
 - (11) Ensure that a sash and crown are provided for the new Miss Nebraska Congeniality.
 - (12) Provide suitable mementos for each contestant.
 - (13) Provide a luncheon for all contestants, the judges, the Master/Mistress of Ceremonies and Miss Nebraska Job's Daughter.
 - (14) Provide appropriate printed programs for the Pageant.
 - (15) Provide awards for Patrons competition.

**RULES AND REGULATIONS
GRAND BETHEL OF NEBRASKA
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

Section 1.

- (a) The name of the organization shall be the Grand Bethel of Nebraska, Job's Daughters International.

**ARTICLE II
OBJECT**

Section 1.

- (a) The object of the Grand Bethel of Nebraska shall be:
- (1) To cherish and preserve the ideals and principles of Job's Daughters.
 - (2) To promote the interest, welfare and growth of the Order.
 - (3) To hold the interest of experienced members giving them the responsibility of the Grand Bethel with proper supervision, and
 - (4) To provide a goal toward which to strive when the years of active service in subordinate Bethels has ended.

**ARTICLE III
OFFICERS AND SELECTION PROCESS**

Section 1. Officers

- (a) The Grand Bethel shall consist of nineteen (19) officers and one or more representatives to each state, province, territory or country wherein Job's Daughters International is organized.
- (b) The officers are to have the same titles of those who serve in subordinate Bethels, but the title "Grand Bethel" shall precede the title of each Grand Bethel Officer and Grand Bethel Representative.

Section 2. Selection Process

- (a) The Executive Members of each BGC are entitled to submit the name(s) of up to two Bethel member(s) whose record in their judgment shall entitle them to have their names submitted for a Grand Bethel Officer. The names will be used in selecting/drawing for eighteen (18) Grand Bethel Officers (Grand Bethel Musician omitted) and the Grand Bethel Representatives in Nebraska. The Bethel members to be drawn may be a current Grand Bethel Officer, excluding Grand Bethel Honored Queen.

The Executive Members of each BGC will be entitled to submit the name of additional Bethel members to be drawn as an alternate if the Grand Bethel Committee determines that insufficient names have been submitted. The additional Bethel members to be drawn as an alternate may be a current Grand Bethel Officer.

- (b) Each Bethel Guardian Council is also entitled to submit the name of one Bethel member (not necessarily Past Honored Queen) who plays a musical instrument well to be considered for Grand Bethel Musician. The Grand Bethel Committee shall select music to be performed by the Bethel members submitted for this office. The Bethel Guardian Committee also shall appoint no fewer than two persons who will listen to the Bethel members submitted for this office as they perform the music. These personnel shall determine all who qualify according to the criteria established by the Grand Bethel Committee. The Bethel members shall have their names drawn at the time of the selection of Grand Bethel Officers.
- (c) The Executive Members of each BGC are also entitled to submit the name of one Bethel member (not necessarily Past Honored Queen, Honored Queen, Senior Princess or Junior Princess) who would like to correspond with Bethels in other states, provinces, territories or countries to be used only for the drawing of Grand Bethel Representatives.
- (d) The Executive Members of each BGC are also entitled to submit the name of one Bethel member to be drawn as an alternate if insufficient names are submitted for Grand Bethel Representatives.
- (e) The Executive Members of each BGC shall determine the method of selecting the name(s) to be submitted for the drawings for Grand Bethel Officers and Grand Bethel Representatives.
- (f) If the name is submitted for the office of Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Guide and Grand Bethel Marshal, she shall be selected from the Bethel's Past Honored Queens and Honored Queens who are sixteen (16) years of age or older and have not reached their majority at the time of the drawing and who are in good standing with the Bethel.
 - (1) The Grand Bethel Honored Queen selection process will consist of each candidate competing in the Individual Honored Queen Ritual competition, completion of a Knowledge Test and completion of a Bylaws Test, and an interview conducted by the Grand Bethel Committee. The Ritual Committee will provide the results of the Individual Honored Queen Ritual competition to the Grand Bethel Committee so that the total scores may be calculated.
 - (2) The Grand Bethel Committee will write both the Knowledge Test and the Bylaws Test.
 - (3) The Individual Honored Queen Ritual Competition, Knowledge Test, and Bylaws Test will each be worth 125 points and the interview will be worth 50 points. Scores will be combined for a potential 425 points.
 - (4) The contestant with the highest combined score will be selected as Grand Bethel Honored Queen with their name announced at the Grand Bethel Officer and Grand Bethel Representative draw.
 - (5) The contestant with the second highest score will be the Grand Bethel Senior Princess. The contestant with the third highest score will be the Grand Bethel Junior Princess. If the offices of Grand Bethel Senior Princess and/or Grand Bethel Junior Princess cannot be filled by the Grand Bethel Honored Queen contestants, the positions will be drawn. In the event of same total scores, there will be a draw for the office.
 - (6) The names of the Daughters who are not selected as Grand Bethel Honored Queen will be included in the draw for all subsequent offices for which she is eligible.
- (g) If a name is not submitted for one of the offices identified in paragraph (f) hereinabove, a name may be submitted for all other Grand Bethel offices (except Grand Bethel Musician) who are fourteen (14) years of age or older at the time of the drawing and who are in good standing with the Bethel.

- (h) If the name(s) submitted does/do not meet these requirements, the Bethel Guardian shall be notified by the Grand Bethel Committee Chairman. After notification, the Executive Members of each Bethel Guardian Council have seven (7) days from receipt to deliver or mail to the Grand Bethel Committee Chairman qualifying name(s). No names submitted after the deadline will be considered.
- (i) To be eligible for an office, the names and addresses of the members selected by the Executive Members of the BGC must be submitted via email or electronic submission, delivered or mailed, and postmarked to the Chairman of the Grand Bethel Committee no later than the deadline set by the Grand Bethel Committee.
- (j) Members whose names are submitted for the drawing for Grand Bethel Officers shall indicate on the application form whether they would accept the office of Grand Bethel Honored Queen if selected. If they indicate they would not serve in that office, their name will not be included in the selection for that office but will be included in drawings for subsequent offices.
- (k) Each Bethel shall have an equal opportunity to have a member's name drawn for a Grand Bethel Officer or Representative. Members may decline a position. If they decline, their names will be included in all remaining drawings until a position is accepted.
- (l) The first (1st) position to be selected shall be that of Grand Bethel Honored Queen.
- (m) The second (2nd) through fifth (5th) selection/drawings shall be for the remaining Grand Bethel Line Officers in the following order: Grand Bethel Senior Princess, Grand Bethel Junior Princess; Grand Bethel Guide and Grand Bethel Marshal.
- (n) The sixth (6th) through eighteenth (18th) drawing shall be for the remaining Grand Bethel offices in the following order: Grand Bethel Chaplain, Grand Bethel Recorder, Grand Bethel Treasurer, Grand Bethel Librarian, Grand Bethel First Messenger, Grand Bethel Second Messenger, Grand Bethel Third Messenger, Grand Bethel Fourth Messenger, Grand Bethel Fifth Messenger, Grand Bethel Senior Custodian, Grand Bethel Junior Custodian, Grand Bethel Inner Guard and Grand Bethel Outer Guard.
- (o) The nineteenth (19th) drawing shall be for the position of Grand Bethel Musician.
- (p) After the Grand Bethel offices have been filled, names will be drawn for Grand Bethel Representatives. All remaining names submitted for Grand Bethel offices shall be drawn for Grand Bethel Representatives before any other names are drawn.
- (q) Names submitted for Grand Bethel Representatives will then be drawn until Grand Bethel Representatives are assigned to all states, provinces, territories and countries under a Job's Daughters jurisdiction. The Grand Bethel Committee may provide more than one Grand Bethel Representative to those states, provinces, territories and countries that have a large number of Bethels.
- (r) If insufficient names are submitted to fill all Grand Bethel Officer or Grand Bethel Representative positions, the Grand Bethel Committee shall then include the names of alternatives submitted by the Executive Members of the BGC.
- (s) Members who accept a Grand Bethel position shall be present at the drawing to accept the office, and shall be present at Grand Bethel Installation.
- (t) A Daughter who has held the title of Grand Bethel Honored Queen shall not submit her name for the Grand Bethel Honored Queen drawing.
- (u) A Daughter who has held the title of Miss Nebraska Job's Daughter shall not submit her name for the Grand Bethel Honored Queen drawing.
- (v) A Daughter who has held the title of Miss Nebraska Congeniality shall not submit her name for the Grand Bethel Honored Queen drawing.

Section 3. International Level Succession

- (a) In the event Grand Bethel Honored Queen is chosen as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess, the member shall be considered a Past Grand Bethel Honored Queen and relinquish the state title, position, and property in order to fully serve in her capacity as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess. A new Grand Bethel Honored Queen shall be selected in succession from the runners-up of the Grand Bethel Honored Queen Competition at which the outgoing Past Grand Bethel Honored Queen was originally named. In the event that the Grand Bethel Senior Princess & Grand Bethel Junior Princess are unavailable to assume the position, the Grand Guardian, in consultation with the Grand Bethel Committee that presided over the selection of the Grand Bethel Honored Queen, will appoint a member to serve in the position for the ensuing year.
- (b) In the event Grand Bethel Officer is chosen as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess, the member shall relinquish the state title, position, and property in order to fully serve in her capacity as Supreme Bethel Honored Queen, Supreme Bethel Senior Princess, or Supreme Bethel Junior Princess. A new Grand Bethel Officer shall be selected in accordance to Article XI Section 1 and 2 of NE R & R – Grand Bethel of Nebraska to serve in the position for the ensuing year.

**ARTICLE IV
DUTIES OF OFFICERS****Section 1. Grand Bethel Officers**

- (a) The Grand Bethel Honored Queen shall preside over all meetings of the Grand Bethel, supervise its affairs and promote the good of the Order. She shall also submit a written report at the Annual Session about her year as Grand Bethel Honored Queen.
- (b) The other Grand Bethel Officers shall promote the good of the Order.

Section 2. Grand Bethel Representatives

- (a) The Grand Bethel Representatives shall assist Bethel members to promote the growth and welfare of the Order and correspond with Bethels of other jurisdictions, giving and requesting information to be compiled into a report to be given at the next Grand Bethel meeting.

Section 3. Reports

- (a) Reports of activities from Grand Bethel Officers and Grand Bethel Representatives may be given at the Grand Bethel meeting with the approval of the Grand Bethel Committee.

**ARTICLE V
TERM OF OFFICE****Section 1.**

- (a) Grand Bethel Officers and Representatives will serve from the time of Installation until the next Grand Bethel Installation.

ARTICLE VI MEMBERSHIP

Section 1.

- (a) All active members of Job's Daughters in Nebraska who are in good standing with their Bethels are members of the Grand Bethel of Nebraska.

ARTICLE VII MEETINGS

Section 1.

- (a) The Grand Bethel Annual Meeting shall be held during the Annual Session of the Grand Guardian Council of Nebraska, Inc. on the day(s) and at the locations(s) designated by the Grand Guardian Council of Nebraska, Inc.

ARTICLE VIII FINANCES

Section 1.

- (a) Each year sufficient monies for Grand Bethel will be advanced to the Grand Bethel Committee by the Finance Committee of the Grand Guardian Council of Nebraska, Inc.

ARTICLE IX GRAND BETHEL COMMITTEE

Section 1.

- (a) The Grand Guardian shall appoint three (3) adults who are members of the Grand Guardian Council of Nebraska, Inc. to serve as the Grand Bethel Committee. The Grand Guardian shall also appoint the Chairman.

ARTICLE X SUPERVISION

Section 1.

- (a) All activities of the Grand Bethel shall be under the supervision of the Grand Bethel Committee in consultation with the Grand Bethel Honored Queen and subject to the approval of the Grand Guardian.
- (b) The Grand Bethel Honored Queen shall be under the general supervision of the Grand Guardian.

VACANCIES

Section 1.

- (a) It shall be the duty of the Executive Members of each Bethel Guardian Council to appoint a pro-tem Officer from the Bethel to fill any vacancy of a Grand Bethel Officer or Grand Bethel Representative who is unable to complete her term.
- (b) If no Bethel member is available to serve as a pro-tem Grand Bethel Officer or Grand Bethel Representative, the Bethel Guardian shall notify the Grand Bethel Committee Chairman thirty (30) days before the Annual Session of the Grand Guardian Council of Nebraska, Inc. of such fact. The Grand Bethel Committee Chairman will fill the vacancy

ARTICLE XII REPORTS

Section 1.

- (a) The Chairman of the Grand Bethel Committee shall give a report of the activities of the Committee at the Grand Guardian Council of Nebraska, Inc. meeting.

ARTICLE XIII AMENDMENTS

Section 1.

- (a) Amendments to the Rules and Regulations of the Grand Bethel may be made at any Annual Meeting of the Grand Bethel by a two-third (2/3) affirmative vote of the members present and voting, and subject to a two-third (2/3) vote of approval by the JDI Grand Guardian Council of Nebraska, Inc.
- (b) Amendments may be proposed by a Grand Bethel member received by same in writing to the Grand Secretary no later than March 1st of the year of the Annual Session when it is to be considered. The Grand Secretary shall submit all proposed amendments to the Rules and Regulations of Grand Bethel to the Jurisprudence Committee of the JDI GGC of Nebraska, Inc. no later than April 15th of the year of the Annual Session when it is to be considered. Upon approval of the Jurisprudence Committee, the Grand Secretary shall distribute no later than May 1st of the year of the Annual Session such amendments to each Bethel Guardian for review by each Bethel member.
- (c) Proposed amendments shall be submitted in a form required for proposed amendments to the JDI Grand Guardian Council of Nebraska, Inc. Manual of Rules and Regulations. (See Bylaws, JDI Grand Guardian Council of Nebraska, Inc., Article XI, Section 1 (g)).

**ARTICLE XIV
REGALIA**

Section 1.

- (a) The official regalia of the Grand Bethel of Nebraska shall be worn during all meetings of the Grand Bethel as prescribed in the Ritual or during official Job's Daughters ceremonies exemplified for other Masonic bodies.
- (b) A traveling crown shall be provided for the Nebraska Grand Bethel Honored Queen which is to be worn at all times where she is representing the Order.
- (c) A traveling cape shall be provided for the Nebraska Grand Bethel Honored Queen which is to be worn with suitable formal attire (as outlined in the Nebraska Job's Daughters dress code) approved by the Grand Guardian during all times where they are representing the Order in a formal/official capacity.

**SUPPLEMENT TO THE
RULES AND REGULATIONS
DEGREE OF ROYAL PURPLE
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC.
JOB'S DAUGHTERS INTERNATIONAL**

HISTORY: The Degree of Royal Purple is the result of the dream of the late Ellen Stinson Arnick, PHQ of Wyoming and PSBHQ. Ellen and a group of Nebraska Job's Daughters determined the guidelines for nomination and developed the Ceremony for the conferring of the Degree. The first Degrees were awarded at the Nebraska GGC Session in June of 1974. Mrs. Arnick was the first individual to receive the Degree. The Degree was first conferred upon Daughters under Supreme Jurisdiction at the 1977 SGC Session in Hershey, PA.

**ARTICLE I
TITLE**

Section 1.

- (a) A Majority Member who is chosen to receive this honor shall be known as a recipient of the Degree of Royal Purple.

**ARTICLE II
OBJECT**

Section 1.

- (a) The Degree of Royal Purple is awarded in recognition of outstanding and dedicated service by a Majority Member to JDI. It is intended to recognize a Majority Member who has given to the Order in a capacity above and beyond the normal call of duty; an outstanding contributor to the organization.

**ARTICLE III
QUALIFICATIONS**

Section 1.

- (a) The Daughter must be a Majority Member.
 - (1) The Majority Member to be eligible for the Degree shall have served a minimum of five (5) years on either the Executive or Associate Bethel Guardian Council and have made an outstanding contribution to the Bethel Guardian Council above and beyond the usual BGC responsibilities.
- (b) Service as a Bethel Majority Member shall not be considered in making the selection.
- (c) Service to other Masonic organizations and to the community are support material only; specific criteria is for outstanding service to the Order.

ARTICLE IV ELIGIBILITY

Section 1.

- (a) The nominee must be a Majority Member of JDI.
- (b) At the time of nomination she must be at least twenty five (25) years of age.

ARTICLE V NOMINATION AND SELECTION

Section 1. Nomination

- (a) Nominations shall be made by Executive Members of the BGC without the knowledge of the nominee.
- (b) Nomination shall include specific examples of outstanding service to the Order. In addition to the nomination, recommendations from four (4) adults, not related to the nominee, who have first-hand knowledge of her contribution to the Order, shall be submitted.
- (c) Nominees who have been with the Bethel for less than four (4) years require additional recommendations from their previous Bethel and/or Jurisdiction.
- (d) Nomination may be by the nominee's home Bethel or by a Bethel to which she has contributed outstanding service to merit the nomination.
- (e) The Bethel Guardian, a Past Bethel Guardian, Grand Guardian or Past Grand Guardian must complete a special nomination form provided on request from the Grand Secretary.
- (f) Nomination and recommendation forms shall be forwarded to the Grand Secretary by February 1 of the nominating year. The Grand Secretary shall record all names, addresses, phone numbers and Bethel numbers for all nominees and forward all forms to the Chairman of the Degree of Royal Purple Committee for consideration, no later than February 10.

Section 2. Selection

- (a) The members of the Committee shall review the nomination and recommendations. A majority shall be necessary to approve (or disapprove) the nomination. The ballot for each nomination shall be submitted to the Chairman no later than March 1. The decision of the Committee shall be final.
- (b) The Executive Members of the Bethel Guardian Council and the Grand Secretary shall be notified of the recipient's selection by the Committee Chairman on or before March 1. The recipient shall not know of her selection
- (c) The Executive Members of the BGC may express in writing their desire to personally notify the recipient when submitting the nomination forms.
 - (1) The Executive Members of the BGC shall confirm with the Committee Chairman the date of their planned recipient's notification of her selection. This date shall be prior to March 15.
 - (2) The Committee Chairman shall personally notify in writing all recipients no later than March 15.
- (d) The Grand Secretary will contact the recipient to confirm the name to be engraved on the medallion no later than April 10, so that the medallion may be ordered no later than April 15.

ARTICLE VI CONFERRING OF DEGREE

Section 1.

- (a) The recipient shall attend the Annual Session of the Grand Guardian Council within three (3) years of her selection to receive the award in a ceremony presented by the Grand Bethel Officers.
- (b) In the event that it is absolutely impossible for the recipient to attend the Annual Session, other arrangements for presentation of the Degree may be made by the Grand Guardian.
- (c) A fee amounting to the current cost of the Supreme Guardian Council's approved medallion shall be paid by the recipient's family, a Bethel or anyone else who wishes to contribute. Payment made to

- the Grand Guardian Council must be sent to the Grand Secretary by April 15 to allow sufficient time for ordering the medallion for presentation at the Annual Grand Session.
- (d) The Grand Guardian Council of Nebraska, Inc. shall be responsible for providing the recipient with a rose and a certificate.
 - (e) The Chairman of the Committee shall cooperate with the Grand Bethel Guardian, who will oversee the Grand Bethel Officers in the conferring of the Degree.
 - (f) A member of the Royal Purple Degree Committee, as coordinated by the Chairman shall be responsible for meeting, greeting and sitting with the recipients of the Royal Purple Degree during their ceremony.

ARTICLE VII DEGREE OF ROYAL PURPLE COMMITTEE

Section 1. Members

- (a) The Degree of Royal Purple Committee is appointed by the Grand Guardian (see NE B-GGC, Article IV, section 4).
- (b) The Vice Grand Guardian shall serve as a member of the Degree of Royal Purple Committee (see NE Bylaw – GGC, Article III, Section 4 (d)).
- (c) The Grand Guide shall serve as a member of the Degree of Royal Purple Committee (see NE Bylaw – GGC, Article III, Section 8 (f)).

Section 2. Duties of the Committee

- (a) The duties of this Committee shall be to:
 - (1) Receive nominations and recommendations from the Executive Members of Bethel Guardian Councils under Nebraska Grand Guardian Council, Inc.
 - (2) Determine the recipient(s) of the award in accordance with the eligibility as outlined in Article III, IV and V.
 - (3) Make arrangements for the conferral of the degree at Annual Session of the GGC.
 - (4) Maintain a permanent file of the names of recipients which the Chairman shall turn over to his/her successor.
 - (5) Destroy all nominations and recommendations following determination of the recipient(s)

**RULES AND REGULATIONS
LILY OF THE VALLEY AWARD
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC
JOB’S DAUGHTERS INTERNATIONAL**

**ARTICLE I
TITLE**

Section 1.

- (a) A Daughter who is chosen to receive this honor shall be known as a Recipient of the Lily of the Valley Award.

**ARTICLE II
OBJECT**

Section 1.

- (a) The Lily of the Valley Award is in recognition of Daughters who continue to show an active support in their Bethel and/or another Bethel and Job’s Daughters International by unselfish efforts and commitment, even though not holding office of Honored Queen.

**ARTICLE III
QUALIFICATIONS**

Section 1.

- (a) To be nominated for the Lily of the Valley Award a Daughter shall have made major contributions to the good of Job’s Daughters International.
- (b) Service as an Honored Queen shall not be considered in making the selection.
- (c) Service to the community is support material only; a specific criteria is for outstanding service to Job’s Daughters International.

ARTICLE IV

ELIGIBILITY

Section 1.

- (a) The nominee shall be an active member of Job’s Daughters International or Majority Member of Job’s Daughters International.
- (b) The Daughter shall be a minimum of nineteen (19) years of age, as of March 1 of the year of nomination, and a maximum of twenty-one(21) years of age, as of March 1 of the year of nomination.

ARTICLE V NOMINATION AND SELECTION

Section 1.

- (a) Nomination for the Lily of the Valley Award shall be by a Bethel Guardian Council that is familiar with the accomplishments of the Daughter who is being nominated.
 - (1) Nominations shall be suggested by the Bethel Guardian Council Members to the Executive Bethel Guardian Council.
 - (2) Nominations may be suggested by Bethel Daughters to the Bethel Guardian Council.
 - (3) Nominations shall not be applied for by a Bethel Daughter who desires to receive the Lily of the Valley Award.
 - (4) Nomination form must be signed and submitted by the Bethel Guardian.
- (b) To be nominated a Daughter must meet the following requirements:
 - (1) Regular attendance at Bethel meetings.
 - a Regular attendance shall be interpreted as fourteen (14) Bethel meetings per school year, (July – June) for three (3) years, if attending high school.
 - b. Regular attendance shall be interpreted as seven (7) Bethel meetings and/or activities per school year, (July – June) for three (3) years while attending college or after high school graduation (these need not be at the Bethel of which the Daughter is a member).
 - (2) Attendance at Grand Session for three (3) years while between the ages of sixteen (16) and twenty (20).
 - (3) Attendance of two (2) State Workshops while between the ages of sixteen (16) and twenty (20).
 - (4) Attendance at one (1) additional statewide activity while between the ages of sixteen (16) and twenty (20), if one is scheduled and held.
- (c) The nomination and application forms shall be available on the Nebraska website or from the Grand Secretary.
- (d) Each nomination shall be accompanied by:
 - (1) Written proof of the requirements, signed by the Bethel Guardian sponsoring the activity.
 - (2) One (1) written recommendation from an Executive Member of the Bethel Guardian Council other than a relative of the nominee making the nomination who is knowledgeable of the Daughter's qualifications to receive the Lily of the Valley Award.
 - (3) Three (3) written recommendations from (other than relatives) one of which may be from a Bethel Daughter who is knowledgeable of the Daughter's qualifications to receive the Lily of the Valley Award.
- (e) Nomination shall be made by the nominee's home Bethel, or a Bethel to which she has contributed outstanding service to merit the nomination or a combination of Bethels.
- (f) Completed nominations and recommendation forms must be sent to the Chairman of the Lily of the Valley Award Committee. They must be postmarked or delivered no later than March 1 of the year of nomination.
- (g) A fee amounting to the current cost of the Supreme Guardian Council approved medallion, and the name, date of ceremony and the Jurisdiction engraved on the reverse side of the medallion shall be paid by the recipient's family, the nominating Bethel or anyone else who wishes to contribute. Payment made to the Grand Guardian Council must be sent to the Chairman of the Lily of the Valley Award Committee and submitted with the nomination, March 1. If the Lily of the Valley Award is denied, the fee will be returned.

ARTICLE VI CONFERRING OF AWARD

Section 1.

- (a) The recipient shall attend the Annual Session of the Grand Guardian Council within three (3) years of her selection to receive the Lily of the Valley Award.
- (b) In the event that it is absolutely impossible for the recipient to attend an Annual Session of the Grand Guardian Council, other arrangements for presentation of the Lily of the Valley Award may be made by the Grand Guardian and the Lily of the Valley Award Committee.
- (c) The Lily of the Valley Award Committee shall be responsible for providing the Grand Bethel Committee with a Lily of the Valley (flower), Certificate of Merit and a Lily of the Valley Medallion having the recipient's name, the date of the ceremony and "NEBRASKA" engraved on the reverse side of the medallion.
- (d) The cost of the Lily of the Valley (flower) and the Certificate of Merit will be paid for by the Nebraska Grand Guardian Council.
- (e) The Chairman of the Lily of the Valley Award Committee shall cooperate with the Chairman of the Grand Bethel Committee, who will oversee the Grand Bethel Officers in the conferring of the Lily of the Valley Award.
- (f) A member of the Lily of the Valley Award Committee as coordinated by the Chairman shall be responsible for meeting and greeting the recipients to receive the Lily of the Valley Award prior to conferring the Award.

ARTICLE VII LILY OF THE VALLEY AWARD COMMITTEE

Section 1. Members

- (a) The Lily of the Valley Award Committee is appointed by the Grand Guardian — NE B-GGC, Article IV, Sec. 4 (j).

Section 2. Duties of the Chairman

- (a) The duties of the Chairman shall be to:
 - (1) Publicize the Lily of the Valley Award by distributing information to the Nebraska Bethels regarding the nomination process.
 - (2) Distribute nomination forms when requested.
 - (3) Check with the Grand Secretary regarding the price of the Lily of the Valley medallion no later than January 15.
 - (4) Receive nominations and recommendations from Executive Members of the Bethel Guardian Council.
 - (5) Determine the recipient(s) of the Lily of the Valley Award in accordance with the eligibility as outlined in Article I, III and IV.
 - (6) Notify the Bethel Guardian of the acceptance or non-acceptance of the Bethel's nominee(s) by letter, postmarked no later than May 1.
 - a. Bethel Guardian shall be responsible to have recipient(s) of the Lily of the Valley Award attend Grand Session within three (3) years for the conferring of the Lily of the Valley Award

- (7) Notify the recipient by letter, postmarked no later than May 1 of her acceptance or non-acceptance to receive the Lily of the Valley Award.
 - a. If accepted the recipient will be notified the date of the Lily of the Valley Award will be conferred in a ceremony presented by the Grand Bethel Officers at the Annual Session of the Grand Guardian Council.
- (8) Notify the Chairman of the Grand Bethel Committee of the name(s) of the recipient(s) of the Lily of the Valley Award no later than May 15.
- (9) Notify the Grand Guardian of the names(s) of the recipient(s) of the Lily of the Valley Award no later than May 15.
- (10) Maintain a permanent file which he/she shall turn over to his/her successor.
- (11) Destroy all nominations and recommendations following determination of the recipient(s).

**MANUAL OF RULES AND REGULATIONS
NEBRASKA DAUGHTER HIKE COORDINATORS
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC.
JOB’S DAUGHTERS INTERNATIONAL**

**ARTICLE I
TITLE**

Section 1

- (a) The Daughter selected shall be known as Daughter HIKE Coordinator.

**ARTICLE II
OBJECT**

Section 1

- (a) The Daughter HIKE Coordinator is a representative of Nebraska Job’s Daughters for the purpose of promoting the philanthropy of Job’s Daughters International.

**ARTICLE III
QUALIFICATIONS**

Section 1

- (a) The Daughter HIKE Coordinator shall be a young woman who possesses a general knowledge about HIKE and the goals of HIKE Fund, Inc.
- (b) A Daughter must be a member in good standing in her Bethel and be at least ten (10) years of age, but not yet (20) twenty years of age at the time of the Annual Grand Session.
- (c) The candidate must attend the Grand Session the year they participate in competition.
- (d) The candidate must be able to meet the public, have time to attend HIKE activities and presentations, and have ideas to promote HIKE in the community while representing all Nebraska Job’s Daughters.

**ARTICLE IV
SELECTION PROCESS**

Section 1

- (a) The HIKE Committee and the Vice Grand Guardian will determine the number of candidates to serve as Daughter HIKE Coordinator for the ensuing term, not to exceed eight (8) Daughter HIKE Coordinators.
- (b) All four (4) Daughters will have the same title of “Daughter HIKE Coordinator”.

Section 2

- (a) Each Bethel shall have the privilege to submit one (1) or more member’s name as a candidate for the position of Daughter HIKE Coordinator with the approval of the Bethel Guardian Council.
- (b) A Daughter selected as the Daughter HIKE Coordinator may not serve in another “Grand” position, such as Grand Bethel Officer, Grand Bethel Representative, Miss Nebraska Job's Daughter or Spirit Ambassador during the same year.
- (c) The candidate’s application and permission forms must be sent to the HIKE Committee Chairman. Entries postmarked later than the deadline will be disqualified.

**ARTICLE V
DUTIES AND RESPONSIBILITIES**

Section 1

- (a) She shall attend the Grand Bethel Officer workshop.
- (b) She shall work with the HIKE Committee and the Miss Nebraska Job's Daughter on a promotion plan for the year.
- (c) She shall attend HIKE presentations whenever possible, as well as HIKE activities in her area.
- (d) She shall promote HIKE in her community with news articles, correspondence, and public appearances.
- (e) She shall work with her Bethel or other organizations with fundraising activities.
- (f) She shall attend, if possible, either the High-Plains HIKE, or the Mid-America HIKE.
- (g) If attending the Supreme Session, she will attend the HIKE workshop and/or other HIKE functions.

**ARTICLE VI
SUPERVISION**

Section 1

- (a) The Daughter HIKE Coordinator shall be under the general supervision of the HIKE Committee and the Grand Guardian.

**ARTICLE VII
TERM OF OFFICE**

Section 1

- (a) The Daughter HIKE Coordinator will serve for a term of one (1) year.
- (b) A Daughter may be a Coordinator for two (2) years. However, she must resubmit an application for consideration on a second-year term.

**RULES AND REGULATIONS
NEBRASKA SPIRIT AMBASSADORS
GRAND GUARDIAN COUNCIL OF NEBRASKA, INC
JOB’S DAUGHTERS INTERNATIONAL**

**ARTICLE I
TITLE**

Section 1

- (a) The Daughter selected shall be known as a Spirit Ambassador.

**ARTICLE II
OBJECT**

Section 1

- (a) The Spirit Ambassador Program is for young members who will generate enthusiasm and spirit among the Nebraska Job's Daughters, and promote membership and participation in their assigned Bethels.

**ARTICLE III
QUALIFICATIONS**

Section 1

- (a) The Daughter shall be a member in good standing in her Bethel between the ages of ten (10) and fourteen (14) — must not be over fourteen (14) years of age by the Annual Grand Session competition year.
- (b) The candidate shall be a Job's Daughter elected by the members of her Bethel to represent them (only one (1) candidate per Bethel).
- (c) The candidate must attend the Grand Session the year they participate in competition.
- (d) The candidate must possess and demonstrate great spirit and enthusiasm for Job’s Daughters International, and have the willingness and ability to share these qualities with other Bethels, Bethel members and people in general.
- (e) The candidate’s application and permission forms along with a registration fee must be sent to the Spirit Ambassador Committee Chairman. Entries postmarked later than the deadline will be disqualified.

**ARTICLE IV
SELECTION PROCESS**

Section 1

- (a) The Spirit Ambassador Committee and the Vice Grand Guardian will determine the number of candidates to serve as Spirit Ambassadors for the ensuing term, not to exceed eight (8) Spirit Ambassadors.
- (b) All Daughters selected will have the same title of “Spirit Ambassador”.

Section 2

- (a) A Daughter must be a member in good standing in her Bethel and between the ages of ten (10) and fourteen (14) years of age at the time of the Annual Grand Session.
- (b) Each Bethel shall have the privilege to submit one (1) or more members name as a candidate for the position of Spirit Ambassador with the approval of the Bethel Guardian Council.
- (c) A Daughter selected as the Spirit Ambassador may not serve in another “Grand” position, such as Grand Bethel Officer, Grand Bethel Representative, Miss Nebraska Job's Daughter or Daughter HIKE Coordinator during the same year.

**ARTICLE V
DUTIES AND RESPONSIBILITIES**

Section 1

- (a) She shall attend the Grand Bethel Officer workshop.
- (b) She shall participate in activities and meetings of her Bethel
- (c) She shall communicate monthly with her assigned Bethels to create, generate and maintain a high level of spirit with a goal toward increased participation and membership.
- (d) She shall attend state activities such as workshops, and receptions in her area.
- (e) She shall prepare one (1) article for the state newsletter during her term as Spirit Ambassador.
- (f) She shall report on her activities to the Spirit Ambassador Committee during the year.

**ARTICLE VI
SUPERVISION**

Section 1

- (a) The Spirit Ambassador shall be under the general supervision of the Spirit Ambassador Committee and the Grand Guardian.

**ARTICLE VII
TERM OF OFFICE**

Section 1

- (a) The Spirit Ambassador will serve for a term of one (1) year.

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